

City of St. Michael

2022 Proposed Budget

Truth in Taxation meeting: December 14, 2021

2022 Budget Notes and Highlights

The proposed budget is a balanced budget, showing an increase in General Fund Balance of \$87,642. This is generally designated for an anticipated 2023 increase in Sheriff Patrol hours.

The overall levy increase of \$224,000 is an increase of 2.91%. The increase is broken down as follows:

<u>Fund</u>	<u>Levy</u>	<u>Increase</u>	<u>%</u>
General Fund	\$ 6,822,693	\$ 401,878	6.26%
Tax Abatement*	117,167	(2,730)	-2.28%
EDA	\$150,000	\$ 0	0.00%
Bonded Debt	<u>\$ 834,140</u>	<u>\$ (175,148)</u>	<u>-17.35%</u>
Overall	\$ 7,924,000	\$224,000	2.91%

General Fund

The following assumptions were made for insurance increases:

Bonded Insurance	6% (League's recommendation)
Liability Insurance	6% (combination of League recommendation and past experience)
Property Insurance	3% (League recommendation)
Vehicle Insurance	3% (League recommendation; factor for newer vehicles)
Workers Compensation	15% (consistent with past years increases)

A cost of living increase of 4% was assumed. Estimated an increase in medical insurance rates of 8% plus increases for additional staff and age based rates. Planned for a 5% increase in dental and 8% increase in LTD rates.

The Wright County Sheriff has recommended increasing the patrol hours for the City from 32 hours per day to 40 hours per day beginning in 2023. An excess in fund balance is built into the budget to save for this increase.

Staffing changes that were incorporated in 2021 and are accounted for in the 2022 budget include:

- Adding a Building Inspector
- Adding an Assessor
- Replacing the Rental/Engineer/Planning Coordinator with a Receptionist/Rental Coordinator and a Planning/Engineering Assistant.

For the 2022 budget it is proposed to promote a Public Works Worker to Lead Mechanic and increase pay for the PW Worker/Facility Manager. It is also proposed to increase wages for Firefighters to be in line with a recent survey. It is also proposed to increase the wages of seasonal workers to compete in the current market.

Items noted below compare the **budgeted** amounts for 2021 and 2022:

- Increase of \$200,000 for Building Permit revenue.
- Increase of \$38,410 for election year. It is proposed to increase the number of precincts from 2 to 4 in 2022. Part of 2020 General Fund excess was left in General Fund to cover the cost of elections.
- Increase in transfers to the Capital Equipment Funds consisting of \$10,000 to Fire Equipment and \$28,500 to Capital Equipment as per the 10 year Capital Improvement Plan.
- Increase for the Wright County Sheriff Patrol contract of \$28,616 due to increase in rate.
- Increase in Park supplies of \$27,500 mainly due to the addition of Town Center Park.

Special Revenue Funds

While Town Center Park was constructed mainly in 2020, there was still work to do in 2021. It is estimated the 2021 expenses for the park will be \$1 million.

2022 Projects for the Park Fund are Lakeshore Preserve Park (\$750,000), Anton Village Park (\$200,000), a trail along 30th Street (\$100,000), a trail along County Road 119 (\$50,000) and trail along MacIver along with the reconstruction (\$50,000).

EDA and TIF District Funds are also special revenue funds. TIF Districts receive tax increment and distribute those funds to developers to reimburse for eligible costs in developing a site.

Debt Service Funds

The 2012B Refunding Bond was redeemed March 25, 2021. There are currently only 4 remaining bonds.

The 2020A G. O. Bond was sold to finance construction of Town Center Park, the 2020 Reconstruction Project and refund the 2009C Library Bond. This bond is paid by tax abatement, part of the debt levy and assessments.

Capital Projects Funds

At this time, the legislature has extended LGA amounts for 2021 to 2022. It is not expected that St. Michael will receive LGA after that. It is proposed to keep the same distribution of LGA in 2022 as it was in 2021: Fire Equipment \$70,000 and \$37,565 to Capital Equipment.

Several years ago 10 year Capital Improvement Plans were established for all capital project funds. The plan for Fund 405 Capital Equipment calls for an increase in the transfer from General Fund of \$28,500 every year to continue to fund major equipment needs.

The Capital Building Fund (420) paid for \$2,372,686 of Town Center Park. This included bond funds of \$1,802,686. The remainder of expenses for Town Center Park will be paid by the Park Dedication Fund unless it is an item paid with donations deposited into the capital project fund.

No major road construction projects are planned for 2021 and 2022 to build up fund balance in the Capital Projects Fund (450).

Enterprise Funds

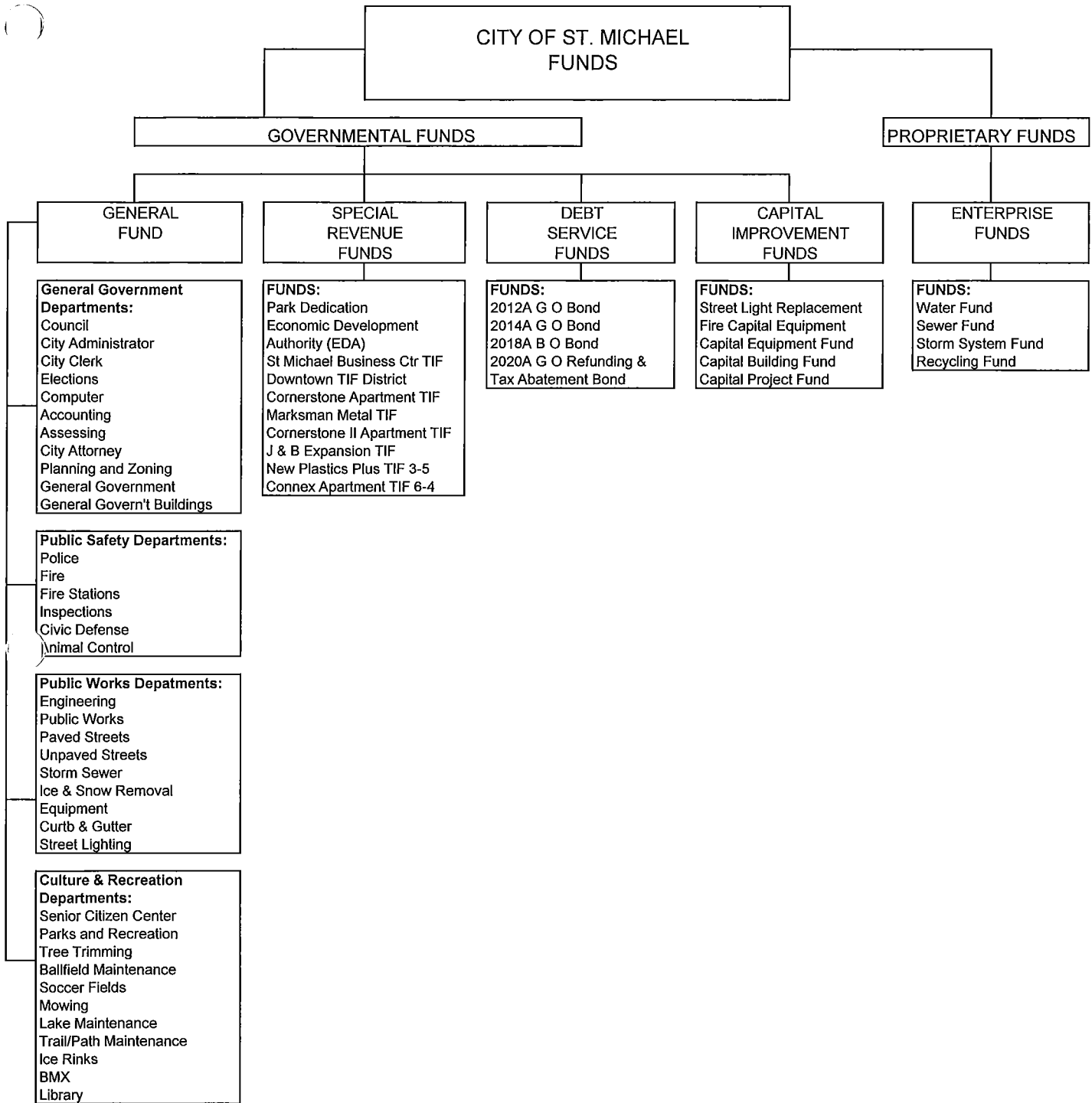
Enterprise Funds consist of the Water, Sewer, Storm Water and Recycling Funds. The Water and Storm Water Funds have outstanding obligations to Fund 450 for Capital Projects. See separate worksheet for balances. Transfers are made according to available cash balance, still leaving balances in each fund to pay for on-going operations and current projects.

Water and sewer sales, storm water and recycling fees increase as new homes increase the number of accounts. Water and sewer rates increase by the CCI each year.

A major expansion to the Wastewater Treatment Facility (WWTF) in the amount of \$10,150,000 is planned for 2022. This will be financed by selling a revenue bond for approximately \$2.5 million, hopefully a state grant of up to \$5 million and cash in the fund. The Sewer Fund has been accumulating cash balance in anticipation of this project.

Expenses for recycling services has increased due to secondary market conditions for recycled materials. The contract with Advanced Disposal runs through 2026 and is scheduled to increase each June.

CITY OF ST. MICHAEL FUND STRUCTURE CHART



GENERAL FUND
2022 BUDGET
FUND BALANCE

	2020	Estimated 2021	Projected 2022
Beginning Fund Balance	4,523,826	4,292,754	4,945,265
Revenues	9,079,348	9,211,861	8,978,031
Expenditures	(9,310,420)	(8,559,350)	(8,912,011)
Ending Fund Balance	<u>4,292,754</u>	<u>4,945,265</u>	<u>5,011,285</u>
Change in fund balance	(231,072)	652,511	66,020

* will not match CAFR amount as this is General Fund only

Fund Balance % of exp	0.461069855	0.577761746	0.562306869
Investments	481,588	475,000	450,000
new %	0.512795556	0.633256614	0.612800523

2022 BUDGET
REVENUES & EXPENDITURES BY TYPE
AS DOLLARS AND PERCENTAGES

	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES					
Taxes and Increments	5,657,151	6,325,718	6,576,962	6,508,905	6,970,860
Licenses & Fees	833,800	1,439,859	696,500	1,553,664	894,000
Intergovernmental	491,271	508,226	446,750	466,511	460,724
Charges for Service	247,063	227,184	222,007	230,313	237,720
Administrative Fees	30,112	143,626	21,954	24,454	29,302
Park & Rec Fees	3,677	2,223	38,100	34,891	33,500
Contributions/Donations	7,308	5,450	1,000	3,831	500
Assessments	(10)	1,737	505	400	0
Interest on Investments	229,206	143,295	30,000	75,000	75,000
Misc. Revenues	28,363	20,953	10,675	51,529	18,700
Franchise	268,916	259,492	253,425	258,000	257,725
Sale of Assets	0	1,585	0	4,363	0
Total Revenues	7,796,857	9,079,348	8,297,878	9,211,861	8,978,031

Taxes and Increments	72.56%	69.67%	79.26%	70.66%	77.64%
Licenses & Fees	10.69%	15.86%	8.39%	16.87%	9.96%
Intergovernmental	6.30%	5.60%	5.38%	5.06%	5.13%
Charges for Service	3.17%	2.50%	2.68%	2.50%	2.65%
Administrative Fees	0.39%	1.58%	0.26%	0.27%	0.33%
Park & Rec Fees	0.05%	0.02%	0.46%	0.38%	0.37%
Contributions/Donations	0.09%	0.06%	0.01%	0.04%	0.01%
Assessments	0.00%	0.02%	0.01%	0.00%	0.00%
Interest on Investments	2.94%	1.58%	0.36%	0.81%	0.84%
Misc. Revenues	0.36%	0.23%	0.13%	0.56%	0.21%
Franchise	3.45%	2.86%	3.05%	2.80%	2.87%
Sale of Assets	0.00%	0.02%	0.00%	0.05%	0.00%
Total Revenues	100.00%	100.00%	100.00%	100.00%	100.00%

EXPENDITURES					
Personal Services	2,775,388	2,764,193	3,151,120	3,300,941	3,676,504
Supplies & Materials	775,066	596,042	743,350	764,606	829,875
Professional Services	1,630,203	1,671,502	1,819,257	1,841,685	1,965,529
Maintenance/Other	1,015,610	942,168	1,169,341	1,263,565	1,185,618
Transfers Out	998,147	3,336,515	1,392,984	1,388,553	1,254,485
	7,194,414	9,310,420	8,276,052	8,559,350	8,912,011

Personal Services	38.58%	29.69%	38.08%	38.57%	41.25%
Supplies & Materials	10.77%	6.40%	8.98%	8.93%	9.31%
Professional Services	22.66%	17.95%	21.98%	21.52%	22.05%
Maintenance/Other	14.12%	10.12%	14.13%	14.76%	13.30%
Transfers Out	13.87%	35.84%	16.83%	16.22%	14.08%
	100.00%	100.00%	100.00%	100.00%	100.00%

Glossary of Acronyms

City of St. Michael

2022 Budget

ADA	Americans with Disability Act
app	application, as a program loaded on a cell phone
ARP (A)	American Recovery Plan Act
BAB	Build America Bond
BMX	Bike Moto Cross
CARES	Coronavirus Aid Relief and Economic Security
CCI	Construction Cost Index
C/I	Commercial/Industrial
CIP	Capital Improvement Plan
COLA	Cost of Living Adjustment
COVID	Coronavirus
CSAH	County State Aid Highway
Cty	County
Del	Delinquent
DNR	Department of Natural Resources
EDA	Economic Development Authority
Fed	Federal
FICA	Federal Insurance Contribution Act
FTE	Full Time Equivalent
FT	Full Time
Fxxx	Fund (xxx = number)
FYCC	Family Youth Community Connections
GRRL	Great River Regional Library
HVAC	Heating, Ventilation and Air Conditioning system
IT	Information Technology
JPWB	Joint Powers Water Board
LGA	Local Government Aid
LTD	Long Term Disability
MnDOT	Minnesota Department of Transportation
MPCA	Minnesota Pollution Control Agency
MSA	Municipal State Aid
O & M	Overhead and Maintenance
P & I	Principal and Interest
PERA	Public Employees Retirement Association
PIR	Permanent Improvement Revolving
Prof	Professional
PUC	Public Utilities Commission
PW	Public Works
Recon	Reconstruction
Rehab	Rehabilitation
ROW	Right of Way
SAC	Sewer Availability Charge
SCBA	Self Contained Breathing Apparatus
STMA	St. Michael - Albertville
TIF	Tax Increment Financing
WAC	Water Availability Connection
WWTF	Waste Water Treatment Facility

GENERAL FUND

CITY OF ST. MICHAEL
2022 BUDGET GENERAL FUND

REVENUES

- NOTES: It is Council's goal to keep the levy as low as possible while capturing growth and meeting future needs. See Budget Highlights and Notes for further detail.
- * In 2020, the City issued a tax abatement bond for the purpose of constructing Town Center Park. In anticipation of this, the City had levied \$120,000 in 2020.
 - * Due to the coronavirus outbreak and required closures of restaurants and bars, the City waived the City's portion of liquor license fees in 2020 (Business Licenses).
 - * The City stopped licensing dogs in September 2021.
 - * PERA Aid expired in 2019.
 - * Other County Grants in 2020 was for elections.
 - * The Cities of Albertville and Hanover contribute toward the library and senior center. The City of Hanover also contributes to the compost facility.
 - * The City had been leasing space in the Civic Center to a church. This church constructed their own facility and stopped renting in August 2019. MnDOT is renting offices during the I-94 expansion construction. This is an item that was affected by the pandemic as large groups could not gather rentals had to be canceled.
 - * The City provides Building Inspection services to the City of Albertville.
 - * The City did provide Engineering services to the City of Albertville. This service was discontinued as St. Michael had enough projects of our own and could not extend any more hours to Albertville.
 - * Administrative Fees for Public Improvements are charged at a rate of 2% of expenses. There was a large reconstruction project in 2020.
 - * Park & Rec Fees were less in 2020 due to coronavirus.
 - * Town Center Park opened in 2021. This includes a concession stand.
 - * Interest income is expected to decline due to economic conditions. The City has been using funds to pay off debt since interest earnings are low.
 - * The League of MN Cities Insurance Trusts returns dividends each year on insurance premiums paid. This is shown as Refunds/Reimbursements. The amount is dependent on claim experience of the overall pool of cities.

ACCT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
31000-31000	Property Taxes	5,615,323	6,289,302	6,420,815	6,356,607	6,822,693
31000-31001	Tax abatement	0	0	119,897	118,698	117,167
31000-31021	Delinquent Taxes	35,441	31,102	30,000	30,000	27,500
31000-31055	Excess TIF Districts	4,697	4,204	4,500	3,600	3,500
31000-31910	Penalties/Interest Taxes	1,690	1,110	1,750	0	0
	Taxes & Increments	5,657,151	6,325,718	6,576,962	6,508,905	6,970,860
32100-32100	Business Licenses	28,450	1,300	29,000	14,500	29,000
32100-32150	Utility ROW Permits	8,670	12,910	7,500	12,600	7,500
32100-32155	Contractors Licenses	990	2,115	750	3,000	1,000
32100-32160	Gas Fitter license	3,115	3,010	2,500	3,000	3,000

ACCT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
32100-32210	Building Permits	784,458	1,414,079	650,000	1,500,000	850,000
32100-32240	Animal Licenses	4,767	3,270	4,750	564	0
32100-32285	Grading Permit	3,350	3,175	2,000	20,000	3,500
	Licenses & Fees	833,800	1,439,859	696,500	1,553,664	894,000
33400-33400	State Grants/Aids-Oper.	2,497	2,542	2,500	2,550	2,600
31000-31025	Market Value Credit	13,114	11,920	0	0	0
33400-33404	State Fire Training Aid	14,159	2,402	7,000	33,674	10,000
33400-33405	PERA Aid	1,233	0	0	0	0
33400-33418	MSA	247,987	264,347	250,000	236,557	240,000
33400-33421	Police Town Aid	50,278	52,077	50,000	54,000	56,000
33400-33423	State Fire Aid	82,066	88,778	80,000	90,000	92,000
33400-33426	Fire Dept Retiree	21,905	24,597	0	0	0
33400-33427	Fuel Tax Refund	5,875	5,165	5,250	3,500	5,100
33400-33440	Library Aid	15,312	15,032	14,000	13,012	15,000
33400-33445	Sr. Center Aid	31,845	32,943	33,000	28,218	35,024
33400-33450	Compost Aid	5,000	5,000	5,000	5,000	5,000
33400-33600	Other County Grants	0	3,423	0	0	0
	Intergovernmental Rev	491,271	508,226	446,750	466,511	460,724
34000-34000	Charge for Service	2,669	881	500	1,500	750
34000-34100	General Gov't Charges	1,998	120	0	3,000	0
34000-34101	Room/Space Rental	47,042	19,554	45,000	25,000	45,000
34000-34103	Zoning Fees	35,085	39,070	25,000	39,000	30,000
34000-34105	Copies	119	503	150	75	100
34000-34107	Assessment Searches	1,325	2,125	1,200	2,500	1,500
34000-34201	Fire Service Charges	5,775	9,545	0	0	0
34000-34202	Special Fire Protection	50	50	100	50	50
34000-34203	Lock Boxes	1,182	364	400	582	400
34000-34205	Vacant Properties	700	700	500	200	100
34000-34220	Building Inspection serv.	122,705	131,900	129,107	128,981	144,392
34000-34300	Highways & streets	20,663	21,887	19,500	29,000	15,028
34000-34301	Clean Up Day	90	0	0	0	0
34000-34303	Engineering services	7,150	0	0	0	0
34000-34306	Lost compost card	510	485	300	425	400
34000-34405	Weed Cleaning	0	0	250	0	0
	Charges for Services	247,063	227,184	222,007	230,313	237,720
34501-34501	Administrative Fees	6,723	5,890	8,954	8,954	9,402
34501-34502	Admin Fees - TIF	6,000	9,500	7,000	9,500	8,000
34501-34503	Admn Fees-Public Imp	17,389	128,236	6,000	6,000	11,900
	Administrative Fees	30,112	143,626	21,954	24,454	29,302
34700-34410	Team Fees	867	1,049	850	1,225	1,500
34700-34411	Ballfield Maint. Fees	1,756	1,025	1,500	1,816	1,500
34700-34415	Park & Rec Fees	1,054	149	5,750	5,750	5,500

ACCT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
34700-34740	Park Concessions	0	0	30,000	26,100	25,000
	Park & Rec Fees	3,677	2,223	38,100	34,891	33,500
35000-35500	Ballfield Donations	0	0	-	-	-
35000-35505	Soccer Field Donations	900	450	1,000	610	500
35000-35510	Donations	6,408	5,000	0	3,221	0
	Contributions/Donation	7,308	5,450	1,000	3,831	500
36000-36100	Special Assessments	(20)	1,732	500	400	0
36000-36102	Penalties & Interest	10	5	5	0	0
	Assessments	(10)	1,737	505	400	0
36200-36210	Interest	108,616	81,122	30,000	75,000	75,000
36200-36215	Market Adjustment	120,590	62,173	0	0	0
	Interest on Investmnts	229,206	143,295	30,000	75,000	75,000
37000-37004	Invoiced late fee	1	0	0	0	0
37000-37005	Code Citation Fine	250	0	0	250	0
37000-37006	Double Building Fee	123	0	0	0	0
37000-37020	Miscellaneous	404	188	425	200	200
37000-37025	Return Check Fee	60	0	0	0	0
37000-37030	Recycle Material PW	811	1,698	250	2,054	1,000
37000-37035	Public Works Charges	5,701	0	0	15,325	0
37000-37040	Attorney Fees Reimb	504	0	0	0	0
37000-37045	Engineer Fees Reimb	260	0	0	3,700	0
37000-37051	Refunds/Reimbursmnt	19,749	19,067	10,000	30,000	17,500
37000-37052	Park Reimbursements	500	0	0	0	0
	Misc Revenues	28,363	20,953	10,675	51,529	18,700
38000-38000	Gravel Tax	1,104	1,430	725	1,000	725
38000-38050	Cable Franchise	156,698	145,024	140,000	140,000	140,000
38000-38070	Electric Franchise	110,518	113,038	112,000	117,000	117,000
38000-38080	Solar Production Charge	596	0	700	0	0
	Franchise/Other Fees	268,916	259,492	253,425	258,000	257,725
39100-39101	Sale of Gen Assets	0	1,585	0	4,363	0
	TOTALS	7,796,857	9,079,348	8,297,878	9,211,861	8,978,031

CITY OF ST. MICHAEL
2022 BUDGET GENERAL FUND

EXPENSES BY DIVISION RECAP

DIVISION NAME	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
41110 Council	34,848	18,989	43,370	31,751	41,372
41310 Administrator	94,457	82,853	148,966	141,572	157,561
41400 Clerk	61,850	86,279	86,418	88,560	97,758
41410 Elections	1,800	33,041	2,000	2,000	40,410
41500 Computer	31,446	51,296	47,890	80,260	64,250
41520 Finance	150,213	162,063	180,016	180,482	198,864
41550 Assessing	88,877	85,382	96,982	149,999	196,904
41610 Attorney	26,504	38,724	40,000	32,000	45,000
41730 Planning	199,017	198,789	220,679	268,253	326,638
41900 General Governmt	185,948	171,364	219,746	227,560	260,120
41940 Gov't Buildings	212,125	221,150	251,718	228,867	227,960
General Governmt	<u>1,087,085</u>	<u>1,149,930</u>	<u>1,337,785</u>	<u>1,431,304</u>	<u>1,656,837</u>
42110 Police	870,160	916,464	954,840	954,840	983,456
42200 Fire Protection	481,761	467,569	487,436	510,061	562,620
42280 Fire Buildings	24,195	26,042	30,521	30,661	29,726
42400 Inspections	463,308	502,495	496,633	611,295	697,362
42500 Civil Defense	2,172	409	2,250	2,250	2,500
42700 Animal Control	5,781	4,998	7,100	5,600	6,100
Public Safety	<u>1,847,377</u>	<u>1,917,977</u>	<u>1,978,780</u>	<u>2,114,707</u>	<u>2,281,764</u>
43000 Engineering	152,301	152,895	172,833	201,561	208,928
43100 PW & Streets	2,470,708	2,126,881	2,747,656	2,682,438	2,754,677
Public Works	<u>2,623,009</u>	<u>2,279,776</u>	<u>2,920,489</u>	<u>2,883,999</u>	<u>2,963,605</u>
45186 Senior Center	117,919	107,762	130,039	127,519	131,068
45200 Park & Recreation	754,010	791,497	845,500	942,023	960,776
45509 Library	39,867	39,963	43,475	44,245	46,476
Park & Recreation	<u>911,796</u>	<u>939,222</u>	<u>1,019,014</u>	<u>1,113,787</u>	<u>1,138,320</u>
49630 Transfers	725,147	3,023,515	1,019,984	1,015,553	871,485
TOTAL	<u><u>7,194,414</u></u>	<u><u>9,310,420</u></u>	<u><u>8,276,052</u></u>	<u><u>8,559,350</u></u>	<u><u>8,912,011</u></u>

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **CITY COUNCIL** **41110**

The City Council is the legislative body of City Government and consists of four Council Members and a Mayor. The Council is responsible for enacting ordinances, adopting annual operating budgets and establishing basic City policies. The Council also appoints the members of the various City commissions. The City Council meets the second and fourth Tuesday of every month and when necessary to conduct the City's business.

NOTES: Most years, the Mayor and a Council Member travel to Washington, D.C. To secure funding for large construction projects such as expansion of I-94, Highway 241 and the One Way Pair. Council continues to push for expansion of I-94.

» The training budget is increased to allow members to participate in the National League of Cities training coinciding with one of the Washington DC trips. Due to COVID, this was canceled in 2020.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00100	Wages	19,090	13,940	23,000	22,000	22,000
00121	PERA	524	360	690	500	700
00122	FICA	810	620	1,760	530	740
00151	Work Comp	54	61	70	71	82
	Personal Services	20,478	14,981	25,520	23,101	23,522
00200	Supplies	394	296	500	400	500
00208	Training	8,068	265	8,100	3,500	8,100
	Supplies & Materials	8,462	561	8,600	3,900	8,600
00331	Mileage/Transportation	5,678	3,417	9,000	4,500	9,000
	Professional Services	5,678	3,417	9,000	4,500	9,000
00433	Dues & Subscriptions	230	30	250	250	250
	Maintenance/Other	230	30	250	250	250
	TOTAL	34,848	18,989	43,370	31,751	41,372

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: CITY ADMINISTRATOR 41310

The City Administrator serves to oversee and direct the administration of the City's affairs; to enforce City Code, laws, ordinances and resolutions as adopted by Council; to recommend to Council, for adoption, such measures as deemed necessary for the efficient, cost-effective and responsive operations of the organization; and to keep Council fully advised as to the financial condition and needs of the City organization.

NOTES: The City Administrator is also the Public Works Director. Prior to 2021, wages were allocated as follows: 45% City Administrator (41310), 45% Public Works (43000), 5% Water Fund (601) and 5% Sewer Fund (602). Starting in 2021, wages are allocated 70% to City Administrator, 20% Public Works (Engineer), 5% Water Fund and 5% Sewer Fund.

» The City Administrator accompanies the City Council members to Washington D.C.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Wages	68,104	59,050	109,277	104,779	118,295
00121	PERA	4,879	4,991	7,823	7,858	2,174
00122	FICA	4,601	4,963	8,360	8,016	9,050
00131	Medical Insurance	6,695	7,430	12,480	11,707	13,024
00133	Dental Insurance	428	448	725	694	718
00134	Life Insurance	31	32	50	48	50
00136	Long Term Disability	301	324	485	485	524
00151	Work Comp	239	275	491	327	376
	Personal Services	85,278	77,513	139,691	133,914	144,211
00200	Supplies & Materials	0	43	0	50	50
00208	Training	3,440	115	3,500	3,000	7,500
00215	Clothing Allowance	16	47	100	100	100
	Supplies & Materials	3,456	205	3,600	3,150	7,650
00321	Cell Phone	531	261	500	330	500
00331	Mileage/Transportation	5,023	3,300	5,000	4,000	5,000
	Professional Services	5,554	3,561	5,500	4,330	5,500
00433	Dues & Subscriptions	169	1,574	175	178	200
	Maintenance/Other	169	1,574	175	178	200
	TOTAL	94,457	82,853	148,966	141,572	157,561

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: CITY CLERK

41400

The City Clerk Department is responsible for carrying out the policies and actions of the City Council. This department also handles elections, newsletters and correspondence, posting required notices and advertisements, minutes for council and commission meetings and workshops, as well as upkeep of the City code.

NOTES: City Clerk was the only position in this department. In August 2020, the Lead Building Permit was promoted to Deputy City Clerk and half of the wages for that position are now charged to Clerk (41400) while the other half is still charged to Inspections (42400).

* In 2021, the City Clerk hours were reduced and wages are now charged to Park Time wages instead of Full Time wages.

* Dues and subscriptions increase when the notary public is renewed every other year.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Full Time Wages	50,322	69,092	31,961	31,961	34,216
00102	Overtime Wages	0	1,137	3,751	2,680	4,593
00104	Part time wages	0	0	34,715	37,699	40,840
00121	PERA	3,774	5,051	5,282	5,425	5,974
00122	FICA	3,379	4,829	5,388	5,534	6,093
00131	Medical Insurance	3,200	4,732	3,822	3,521	3,962
00133	Dental Insurance	306	418	286	270	283
00134	Life Insurance	67	82	35	35	36
00136	Long Term Disability	226	293	153	153	177
00151	Work Comp	209	280	300	217	500
	Personal Services	61,483	85,914	85,693	87,495	96,674
00200	Supplies	47	0	75	50	50
00208	Training	0	20	350	350	350
00215	Clothing Allowance	97	90	100	100	100
	Supplies/Materials	144	110	525	500	500
00321	Cell Phone	0	0	0	365	384
00331	Mileage/Transportation	37	0	100	100	100
	Professional Services	37	0	100	465	484
00433	Dues & Subscriptions	186	255	100	100	100
	Maintenance/Other	186	255	100	100	100
	TOTAL	61,850	86,279	86,418	88,560	97,758

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **ELECTIONS****41410**

This department includes expenses for all City elections including primary and general elections. In 2020, Minnesota added a caucus election.

NOTES: Elections are held in even numbered years.

* Minnesota changed from 2 elections to 3 elections in an election year beginning in 2020.

* The City will go from 2 precincts to 4 precincts in the 2022 election.

* Repairs and maintenance item is annual maintenance on voting machines.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Full Time Wages	0	11,835	0	0	12,500
00102	Overtime	0	2,303	0	0	2,500
00104	Temporary Wages	0	9,778	0	0	12,000
00121	PERA	0	1,117	0	0	1,125
00122	FICA	0	1,081	0	0	2,295
00131	Health Insurance	0	1,397	0	0	1,500
00133	Dental Insurance	0	88	0	0	95
00134	Life Insurance	0	13	0	0	15
00136	Long Term Disability	0	50	0	0	55
	Personal Services	0	27,662	0	0	32,085
00200	Supplies	0	3,457	0	0	6,000
00208	Training	0	29	0	0	100
	Supplies & Materials	0	3,486	0	0	6,100
00331	Mileage/Transportation	0	221	0	0	225
	Professional Services	0	221	0	0	225
00400	Repairs/Maintenance	1,800	1,672	2,000	2,000	2,000
	Maintenance/Other	1,800	1,672	2,000	2,000	2,000
	TOTAL	1,800	33,041	2,000	2,000	40,410

CITY OF ST. MICHAEL
2022 BUDGET GENERAL FUND

DIVISION: **COMPUTER** **41500**

This department provides hardware and network support services for all City departments. There currently is no staff in this department as the City utilizes a consultant.

NOTES:

- * Software expenses increase in 2020 for upgrading the City's website.
- * A server was replaced in 2020 as it was outdated and unsupported.
- * More aging ipads and computers need to be replaced as technology rapidly advances.
- * The City uses an IT consultant instead of in house staff. The consultant has had to spend more time on City support and issues due to new technology, viruses and ransomware. In 2021, there was also time to set up the concession stand connections, set up new employees and change the City's web domain address.
- * Internet services increase due to switching to a fiber upgrade. This is necessary for better internet connection, especially as some employees occasionally work from home when situations like COVID arise.
- * Dues & Subscriptions is annual payment on backup software and web site hosting. A Zoom subscription was added in 2020 to accommodate on line meetings.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00203	Software	111	979	1,200	1,200	1,200
00207	Computer Supplies	8,235	19,017	12,000	20,000	15,000
	Supplies & Materials	8,346	19,996	13,200	21,200	16,200
00300	Hired Services	12,876	16,220	16,000	32,000	20,000
00323	Internet/Cable	6,115	6,190	11,940	15,060	15,250
	Professional Services	18,991	22,410	27,940	47,060	35,250
00433	Dues & Subscriptions	4,109	8,890	6,750	12,000	12,800
	Maintenance/Other	4,109	8,890	6,750	12,000	12,800
	TOTAL	31,446	51,296	47,890	80,260	64,250

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **FINANCE****41520**

The Finance Department is responsible for accounting and financial reporting, accounts payable, accounts receivable, payroll, special assessments, benefit administration and aids in budget preparation.

STAFF: Finance Director is the only position in this department.

NOTES: In 2021 there were additional auditing costs due to a single audit being required for CARES Act funding. It is anticipated to need a single audit again in 2022.

* Software services is increased to purchase an employee self service module for payroll.

* Hired Services is mainly assessment processing fees charged by the County.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Wages	97,266	95,772	108,164	104,232	110,884
00121	PERA	7,035	7,402	7,817	7,523	8,316
00122	FICA	7,157	7,116	8,275	7,974	8,483
00131	Medical Insurance	101	12,095	13,813	12,828	14,091
00133	Dental Insurance	5	534	572	539	566
00134	Life Insurance	66	70	69	69	72
00136	Long Term Disability	409	480	506	506	582
00151	Work Comp	407	472	550	587	695
	Personal Services	112,446	123,941	139,766	134,258	143,689
00200	Supplies	501	589	500	700	600
00203	Software Services	9,247	9,709	10,200	10,194	20,000
00208	Training	303	325	800	550	800
	Supplies/Materials	10,051	10,623	11,500	11,444	21,400
00300	Hired Services	631	214	350	1,435	400
00301	Auditing Services	26,800	27,025	28,000	33,010	33,000
00331	Mileage/Transportation	45	0	125	75	100
	Professional Services	27,476	27,239	28,475	34,520	33,500
00430	Miscellaneous	0	0	0	0	0
00433	Dues & Subscriptions	240	260	275	260	275
	Maintenance/Other	240	260	275	260	275
	TOTAL	150,213	162,063	180,016	180,482	198,864

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **ASSESSING****41550**

The Assessing Department is responsible for the administration of all applicable ad valorem tax laws in the City.

STAFF: This department consists of one part-time City Assessor and one full-time Property Assessor.

NOTES: Until 2021, an assessing intern was hired to work during the summer months. In 2021, a full-time assessor was hired.

» The City Assessor received a market adjustment in wages in 2021.

» Hired services is mapping and downloading updated GIS information for the assessor.

» iPad services is a GIS based software which allows the assessor to download pictures and other information directly to a property file.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Wages	60,143	57,982	62,959	104,487	135,611
00104	Temporary wages	7,122	8,055	7,800	0	0
00121	PERA	4,511	4,349	4,722	7,837	10,171
00122	FICA	4,487	4,362	5,401	7,931	10,272
00131	Medical Insurance	7,603	8,027	9,475	21,054	30,303
00133	Dental Insurance	689	684	777	1,303	1,796
00134	Life Insurance	66	66	69	115	144
00136	Long Term Disability	268	272	304	502	707
00151	Work Comp	231	273	350	332	800
	Personal Services	85,120	84,070	91,857	143,561	189,804
00200	Supplies	61	197	250	300	300
00203	Software	0	99	125	200	200
00208	Training	900	20	1,200	1,200	1,600
00215	Uniforms	49	74	100	200	200
	Supplies & Materials	1,010	390	1,675	1,900	2,300
00300	Hired services	1,105	0	1,250	1,250	1,500
00321	iPad services	0	0	100	500	900
00331	Mileage/Transportation	928	663	1,000	1,200	1,400
00340	Advertising	364	0	400	593	0
	Professional Services	2,397	663	2,750	3,543	3,800
00433	Dues/Subscriptions	350	259	700	995	1,000
	Maintenance/Other	350	259	700	995	1,000
	TOTAL	88,877	85,382	96,982	149,999	196,904

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **LEGAL - CITY ATTORNEY 41610**

This division provides for all general legal services for the City. This includes attendance at City Council meetings, drafting ordinances, assistance with land transactions, aiding the City on improvement projects and various other issues.

NOTES: The City contracts with Gries & Lenhardt for legal services.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00304	Legal Services	26,504	38,724	40,000	32,000	45,000
	Professional Services	26,504	38,724	40,000	32,000	45,000
	TOTAL	26,504	38,724	40,000	32,000	45,000

CITY OF ST. MICHAEL
2022 BUDGET GENERAL FUND

DIVISION: PLANNING & COMMUNITY DEVELOPMENT 41730

The Community Development and Planning Department is responsible for the long range planning activities of the City, zoning administration, and economic development activities. The department provides staff services to the Planning Commission by evaluating and administering applications for Conditional Use Permits, zoning changes, variances, etc. It also administers all aspects of the comprehensive plan. This department also works with the Economic Development Authority searching for development opportunities and supporting existing business.

STAFF: The department consists of an Economic Development Director, .5 FTE of the Associate Planner and .5 FTE of an Engineering/Planning Coordinator. The other .5 FTE of the Associate Planner is charged to Inspections. The other .5 FTE of the Coordinator is charged to Engineering.

NOTES: EDA pays 10% of the Economic Development Director's wages.
 * The Zoning Coordinator was promoted to Associate Planner in August 2020.
 * An Engineering/Planning Coordinator was added in July 2021. This position is split with the Engineering Department.
 * Increase Planning Commission wages due to more joint sessions with Council. Overtime wages increase to accommodate for the Administrative Assistant taking minutes.
 * In 2022, the Planning Commission meeting stipend will increase from \$75 to \$80 per meeting.
 * Software increase is for an on line subscription to ArcView.
 * Professional Services increases due to an update to the Comprehensive Plan.
 * The training budget has been increased to allow for more training and a fall conference.
 * Hired services are consulting items such as potential TIF analysis by Ehlers.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00100	Wages-Planning Comm.	10,380	9,080	8,000	8,000	9,000
00101	Wages	153,699	154,959	170,531	184,852	206,087
00102	Overtime wages	863	863	2,144	1,998	1,721
00111	EDA Portion	(15,345)	(16,135)	(17,729)	(17,693)	(18,301)
00121	PERA	11,796	11,998	12,148	13,094	14,993
00122	FICA	11,268	11,535	13,822	14,906	16,509
00131	Medical Insurance	18,466	20,595	23,263	29,035	36,790
00133	Dental Insurance	1,391	1,453	1,554	1,670	2,052
00134	Life Insurance	100	105	104	139	144
00136	Long Term Disability	705	763	777	852	1,043
00151	Work Comp	555	638	735	760	950
	Personal Services	193,878	195,854	215,349	237,613	270,988
00200	Supplies	16	32	100	250	100
00203	Software	1,351	99	500	200	250
00208	Training	1,058	164	1,250	1,250	1,500
00215	Clothing Allowance	154	145	150	200	200
	Supplies & Materials	2,579	440	2,000	1,900	2,050

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CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION:	PLANNING & COMMUNITY DEVELOPMENT			41730		
00300	Hired Services	192	359	1,000	25,000	50,000
00321	Cell Phone	741	615	525	875	900
00331	Mileage/Transportation	222	0	200	650	700
00340	Advertising	0	0	0	215	0
	Professional Services	1,155	974	1,725	26,740	51,600
00433	Dues/Subscriptions	1,405	1,521	1,605	2,000	2,000
	Maintenance/Other	1,405	1,521	1,605	2,000	2,000
	TOTAL	199,017	198,789	220,679	268,253	326,638

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **GENERAL GOVERNMENT****41900**

This division is responsible for charges that contribute to all divisions within the City.

NOTES: Dues and Subscriptions include dues to the League of Minnesota Cities and Metro Cities.

* Hired services are higher in 2021 due to the re-design of the City logo and newsletter, and arbitrage services on the bonds for the Civic Center and Library.

* The Postage increase in 2020 was due to mailing of absentee ballots. It is anticipated to have higher postage costs again in 2022 for the election.

* It is proposed to update on line ordinances in 2022 (Codification) after the Comprehensive Plan is completed.

* Per the League of MN Cities recommendations, a 6% increase was factored for liability insurance, a 3% increase for property insurance and 3% increase for vehicle insurance.

* The City signed up for a solar subscription which started in 2019. This is offset by credits.

* Miscellaneous fees are higher in 2019 due to refunding excess TIF Fees (Kwik Trip TIF). In 2021, the Miscellaneous fees are higher due to writing off an uncollectible negative escrow account.

* \$2,000 of Civic Organizations goes to the Initiative Foundation. The remainder is the City's cost for the Daze & Knights festival. The festival was not held in 2020 due to COVID.

ACCOUNT DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00160 Flex Account Expenses	1,382	682	750	950	700
Personal Services	1,382	682	750	950	700
00200 Office Supplies	7,127	7,605	7,750	8,000	8,000
Supplies & Materials	7,127	7,605	7,750	8,000	8,000
00300 Hired Services	950	1,396	500	8,500	1,500
00321 Phone System	10,856	9,589	9,600	9,700	9,800
00322 Postage	9,033	15,268	8,250	9,000	17,500
00341 Newsletter/Printing	7,478	6,553	7,500	9,200	9,500
00351 Legal Notices	4,172	9,649	6,000	6,000	6,000
00353 Codification	4,578	495	54,000	5,100	55,000
00360 Insurance	740	697	740	680	720
00361 Liability Insurance	49,358	48,203	39,096	46,315	49,100
00362 Property Insurance	49,233	50,510	52,025	62,443	64,320
00363 Vehicle Insurance	207	168	170	161	165
00383 Solar Subscription	49	(8,355)	0	0	0
Professional Services	136,654	134,173	177,881	157,099	213,605
00400 Repairs & Maintenance	4,406	2,044	2,500	3,000	3,000
00412 Lease Payments	706	711	715	711	715
00430 Miscellaneous	15,683	4,652	6,250	31,000	6,250
00433 Dues & Subscriptions	16,100	19,252	19,500	20,000	20,850
00438 Bank Charges	165	245	400	2,800	3,000
00490 Civic Organizations	3,725	2,000	4,000	4,000	4,000
Maintenance/Other	40,785	28,904	33,365	61,511	37,815
TOTAL	185,948	171,364	219,746	227,560	260,120

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **GENERAL GOVERNMENT BUILDINGS****41940**

This department accounts for the expenses in maintaining the city hall portion of the Civic Center, Public Works building and rented buildings, such as the building being used for storage on Kadler Ave.

STAFF: Facilities Technician (.5 FTE)

NOTES: One half of an Administrative Assistant time was charged here due to scheduling and managing room and building rentals. Time stopped being charged here in July 2021 for that position. In 2019 a part time Facilities Technician that is shared with Park Maintenance was added. This position is proposed to increase to a Facilities Manager in 2022.

* Cleaning and snowplowing of the Civic Center lot are charged to Hired Services.

* Repairs and maintenance costs include LED lighting upgrades in 2019. There have also been expenditures related to HVAC units in the various facilities.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Wages	41,192	37,324	54,255	51,640	35,807
00102	Overtime	170	24	0	505	0
00121	PERA	3,102	2,801	4,069	3,389	2,686
00122	FICA	2,986	2,652	4,151	3,991	2,739
00131	Medical Insurance	4,637	4,954	7,371	5,392	4,528
00133	Dental Insurance	76	102	286	270	283
00134	Life Insurance	33	30	58	58	36
00136	Long Term Disability	134	125	263	221	186
00151	Workers Compensation	127	142	165	130	145
	Personal Services	52,457	48,154	70,618	65,596	46,410
00200	Supplies	15,387	35,826	17,500	22,500	22,500
00203	Software	12	3,750	2,000	3,000	3,000
00208	Training	0	0	0	200	200
	Supplies & Materials	15,399	39,576	19,500	25,700	25,700
00300	Hired Services	23,379	23,738	28,000	28,996	31,500
00381	Electrical	31,419	32,417	37,500	36,000	37,500
00383	Gas (Centerpoint)	18,039	17,501	26,500	20,000	22,000
00384	Refuse/Garbage	3,408	3,774	4,000	4,000	4,250
	Professional Services	76,245	77,430	96,000	88,996	95,250
00400	Repairs/Maintenance	67,602	55,495	65,000	48,000	60,000
00415	Rental	20	0	100	100	100
00430	Miscellaneous	402	495	500	475	500
	Maintenance/Other	68,024	55,990	65,600	48,575	60,600
	TOTAL	212,125	221,150	251,718	228,867	227,960

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **POLICE ADMINISTRATION****42100**

This division is responsible for the Law Enforcement Activities of the City.

- NOTES: The City of St. Michael contracts with Wright County for Law Enforcement services.
- * Coverage is currently 32 hours per day, 7 days a week (11,680 hours annually). The 32 are one officer for 24 hours and an additional officer for 8 hours per day. Coverage is scheduled to increase to 40 hours per day in 2023. Additional fund balance has been built into the 2022 budget to prepare for the increase.
 - * Hourly rates per the contract with Wright County starting in 2019 are as follows: \$74.50, \$78.25, \$81.75 and \$84.20. There is an extra day in 2020 for leap year (11,712 hours)

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00300	Hired Services	870,160	916,464	954,840	954,840	983,456
	Professional Services	870,160	916,464	954,840	954,840	983,456
	TOTAL	870,160	916,464	954,840	954,840	983,456

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: FIRE

42200

The Fire Department provides fire suppression and prevention and educational services.

STAFF: The Fire Department is comprised of 30 paid on call volunteer firefighters. The Fire Chief is a part-time position. An Administrative Assistant splits time between Fire and Public Works.

NOTES: The City contributes 50% of the state fire aid amount to the Fire Relief Association up to a maximum of \$28,000 (Resolution 10-24-06-06). The City is required to turn Fire Aid over to the Relief Association.

- * Wages for paid on-call volunteer firefighters are scheduled to increase by \$3.00 per hour in 2022 to match wages in a salary survey study.
- * Training and uniform budgets are increased due to retiring firefighters being replaced by new recruits.
- * Under uniforms, it is proposed to purchase 5 new sets of turnout gear each year.
- * Repairs and maintenance increases as the fire trucks age.
- * Transfers Out goes to Fund 404, Fire Equipment Fund. In 2021, this is scheduled to increase by \$10,000 to meet the future needs of a new pumper. It is proposed to increase this transfer by \$10,000 again in 2022 for the same reason.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Wages	35,214	36,207	37,972	37,972	39,537
00102	Overtime	0	0	0	0	0
00104	Part Time Wages	101,878	92,619	110,000	110,000	140,000
00121	PERA	1,867	1,990	2,848	2,848	2,965
00122	FICA	10,467	9,879	11,320	11,320	13,735
00124	Fire Pension Cont.	131,971	141,375	108,000	118,000	120,000
00131	Health Insurance	942	1,138	1,493	1,320	1,526
00133	Dental Insurance	75	84	104	98	103
00134	Life Insurance	35	36	35	35	36
00136	Long Term Disability	142	129	145	126	143
00151	Work Comp	21,749	23,658	27,207	27,587	31,725
	Personal Services	304,340	307,115	299,124	309,306	349,770

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ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	15,697	13,833	15,000	15,000	15,500
00203	Software	2,579	2,319	2,750	2,500	2,750
00208	Training	23,059	9,428	23,250	32,500	33,000
00212	Motor Fuels	114	13	100	50	100
00215	Uniforms	36,900	17,696	20,000	21,000	21,000
00221	Equipment Parts	1,209	4,873	2,000	2,500	2,500
00222	Equipment Tires	2,581	0	2,500	2,500	2,500
	Supplies & Materials	82,139	48,162	65,600	76,050	77,350
00300	Hired Services	4,050	7,467	5,750	7,500	7,500
00301	Auditing Service	6,040	6,100	6,500	6,250	6,500
00306	Personal Testing	6,083	5,473	5,000	5,000	7,000
00321	Phone/Cell/Pagers	4,191	6,588	5,500	8,370	6,250
00331	Mileage/Transportation	0	0	100	0	0
00363	Vehicle Insurance	2,361	2,099	2,162	1,985	2,050
	Professional Services	22,725	27,727	25,012	29,105	29,300
00400	Repair/Maintenance	4,602	15,357	17,000	15,000	15,500
00412	Rentals	200	0	200	200	200
00430	Miscellaneous	534	2,094	2,500	2,500	2,500
00433	Dues/Subscriptions	7,221	7,114	8,000	7,900	8,000
	Maintenance/Other	12,557	24,565	27,700	25,600	26,200
00700	Transfer-Equipment	60,000	60,000	70,000	70,000	80,000
	Transfers Out	60,000	60,000	70,000	70,000	80,000
	TOTAL	481,761	467,569	487,436	510,061	562,620

2022 BUDGET

CITY OF ST. MICHAEL
GENERAL FUNDDIVISION: **FIRE BUILDINGS** **42280**

The Fire Department has two stations, Central Fire Station on Main Street and Frankfort Station on Highway 241.

NOTES: Counter tops and a garage door at Central Fire station were replaced in 2018. This is reflected under Repairs and Maintenance.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Bldg Repair Supplies	838	1,242	1,700	1,700	1,700
	Supplies & Materials	838	1,242	1,700	1,700	1,700
00300	Hired Services	5,904	5,904	6,100	7,945	8,000
00381	Electric (Xcel)	6,025	6,741	8,500	6,750	7,000
00383	Gas (Centerpoint)	5,763	5,130	7,500	7,500	6,000
00384	Refuse/Garbage	350	393	375	420	430
	Professional Services	18,042	18,168	22,475	22,615	21,430
00400	Repairs/Maintenance	5,219	6,536	6,250	6,250	6,500
00430	Miscellaneous	96	96	96	96	96
	Maintenance/Other	5,315	6,632	6,346	6,346	6,596
	TOTAL	24,195	26,042	30,521	30,661	29,726

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **INSPECTIONS** **42400**

The Inspections Department is responsible for enforcing the uniform building, mechanical and plumbing codes. Applications for new construction projects are reviewed and building permits are granted after a plan check is completed to determine compliance with building and zoning codes. Staff is responsible for inspecting new construction and remodeling activities at various stages of building development to ensure code compliance.

STAFF: Chief Building Official, 2 Combination Building Inspectors, Building Permit Tech/Lead Administrative Assistant, Zoning Coordinator (.5 FTE and .5 FTE to Planning), Deputy City Clerk (.5 FTE and .5 FTE to Clerk), and part time Building Inspector (17 hr/wk).
* The inspectors began performing services for the City of Albertville in 2012 (see revenue).

NOTES: In 2019, the Office Specialist hours were increased from 18 hr/wk to 30 hr/wk. In August 2020 this position was promoted to Lead Permit Tech and hours were increased to full time.
* Also in August 2020, one of the Administrative positions went from .5 FTE to .34 FTE. The current Lead Permit Tech was promoted to Deputy City Clerk and hours charged to this department went from 1 FTE to .5 FTE.
* In April 2021, the number of full-time Building Inspectors increased from 1 to 2.
* In July 2021, the .34 FTE Administrative position increased to 1 FTE.
* Adding new employees also increases costs such as supplies, training, and dues.
* Professional services includes hiring Metro West for sewer inspections.
* The Maintenance line item includes a maintenance agreement on the printer/plotter as well as maintenance on the Inspection vehicles.

(Continued on next page)

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: INSPECTIONS 42400

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Wages	347,165	337,169	331,024	415,849	474,979
00102	Overtime	421	1,246	1,122	2,042	1,979
00104	Part time wages	1,276	38,092	34,129	38,520	41,330
00121	PERA	24,224	25,381	24,911	30,255	34,995
00122	FICA	25,902	27,989	28,020	34,915	39,649
00131	Medical Insurance	29,515	31,274	38,281	39,477	55,943
00133	Dental Insurance	2,396	2,403	2,841	3,168	3,980
00134	Life Insurance	273	328	300	438	432
00136	Long Term Disability	1,440	1,631	1,605	1,919	2,450
00151	Workers Comp	1,392	1,564	1,800	2,068	2,400
	Personal Services	434,004	467,077	464,033	568,651	658,137
00200	Supplies	360	2,816	2,000	6,100	3,000
00203	Software	1,495	1,495	1,525	1,495	1,525
00208	Training	1,551	1,030	1,750	1,900	2,000
00215	Uniforms	538	565	650	600	600
	Supplies & Materials	3,944	5,906	5,925	10,095	7,125
00300	Hired Services	3,849	4,187	3,500	3,500	3,500
00321	Phones/Radios	2,534	1,448	2,000	1,750	1,775
00331	Mileage/Transportation	113	489	500	500	500
00340	Advertising	612	0	0	1,644	0
00363	Vehicle Insurance	747	650	675	655	725
	Professional Services	7,855	6,774	6,675	8,049	6,500
00400	Maintenance	5,984	6,440	7,500	7,000	7,500
00430	Miscellaneous	0	0	0	0	0
00433	Dues/Subscriptions	564	548	1,000	1,000	1,100
00438	Credit Card Fees	5,957	10,750	6,500	11,500	12,000
	Maintenance/Other	12,505	17,738	15,000	19,500	20,600
00700	Transfer-Equipment	5,000	5,000	5,000	5,000	5,000
	Transfers Out	5,000	5,000	5,000	5,000	5,000
	TOTAL	463,308	502,495	496,633	611,295	697,362

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: CIVIL DEFENSE

42500

This division includes the warning sirens throughout the City.

NOTES:

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00381	Electric service	429	409	500	500	500
	Professional Services	429	409	500	500	500
00400	Repairs/Maintenance	1,743	0	1,750	1,750	2,000
	Maintenance/Other	1,743	0	1,750	1,750	2,000
	TOTAL	2,172	409	2,250	2,250	2,500

2022 BUDGET CITY OF ST. MICHAEL GENERAL FUND

DIVISION: **ANIMAL CONTROL** **42700**

The City of St. Michael contracts with the City of Monticello and Monticello Animal Control for animal pickups and boarding.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	140	0	100	100	100
	Supplies & Materials	140	0	100	100	100
00300	Hired Services	5,641	4,998	7,000	5,500	6,000
	Professional Services	5,641	4,998	7,000	5,500	6,000
	TOTAL	5,781	4,998	7,100	5,600	6,100

DIVISION: CITY ENGINEER 43000

The Engineering Department is responsible for engineering duties related to the design, construction, maintenance, and operation of physical facilities in the City. Assignments include supervision and inspection of construction projects for water, sewer, street, and other improvements in the City. In circumstances where engineering services are provided by consultants, this work is conducted under the supervision and direction of the Engineering Department.

STAFF: City Administrator/Public Works Director (45%), City Engineer, Engineering Technician and a .5 FTE Administrative Assistant.

- * City Administrator/Public Works Director time is split as follows: City Administrator (45%), Engineering (45%), Water Fund (5%) and Sewer Fund (5%). Beginning in 2021, the City Administrator/Public Works Director time allocated to Engineering decreased to 20%.
- * Effective 2021, The City Engineer time will be split 95% to Engineering and 5% to the Storm Water Fund (604).
- * In August 2020, 1/3 of an Administrative position was charged to this department. In July 2021, this increased to .50 FTE with the other half charged to Planning.

NOTES: Engineering staff provided services for the City of Albertville on various projects until 2020 when the City became too busy to provide those services. For Albertville's payment of services, see revenue (34303).

- * Certain items such as training, supplies and phones, increase with adding staff.

(continued on next page)

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: CITY ENGINEER

43000

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Wages	250,719	274,047	240,505	274,975	273,504
00102	Overtime	11,252	14,477	14,376	8,520	8,304
00111	Reimbursable Wages	(191,253)	(226,085)	(175,000)	(175,000)	(175,000)
00121	PERA	12,418	13,607	11,847	13,807	13,180
00122	FICA	18,112	20,283	19,498	21,687	21,558
00131	Medical Insurance	32,838	37,835	39,922	37,533	44,933
00133	Dental Insurance	1,729	1,838	2,227	2,206	2,616
00134	Life Insurance	163	178	172	207	190
00136	Long Term Disability	1,147	1,303	1,201	1,234	1,443
00151	Workers Comp	979	1,236	1,135	1,444	1,700
	Personal Services	138,104	138,719	155,883	186,613	192,428
00200	Supplies	441	604	750	750	750
00203	Software	2,456	3,119	3,175	3,120	3,150
00208	Training	2,974	874	3,000	2,000	2,250
00215	Uniforms	445	168	450	350	350
	Supplies & Materials	6,316	4,765	7,375	6,220	6,500
00303	Engineering Fees	134	3,084	1,250	1,250	2,000
00321	Phone, Cell, Radio	2,327	1,586	1,750	1,248	1,500
00331	Mileage/Transportation	239	20	300	250	300
00340	Advertising	0	0	0	215	0
00363	Vehicle Insurance	323	386	400	390	400
	Professional Services	3,023	5,076	3,700	3,353	4,200
00400	Maintenance-Vehicles	224	29	750	250	300
00433	Dues/Subscriptions	1,634	1,306	2,125	2,125	2,500
	Maintenance/Other	1,858	1,335	2,875	2,375	2,800
00700	Transfer-Equipmt Fund	3,000	3,000	3,000	3,000	3,000
	Transfers Out	3,000	3,000	3,000	3,000	3,000
	TOTAL	152,301	152,895	172,833	201,561	208,928

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DEPARTMENT: **PUBLIC WORKS - STREETS** (ALL DIVISIONS)*(This is a combination of all street maintenance related departments.)*

The Public Works Department is responsible for all maintenance related to city streets, city parks, central garage, and infrastructure. This division is divided into the following departments: General Public Works, Paved Streets, Unpaved Streets, Storm Sewer, Snow Removal, Street Maintenance Equipment, Curb & Gutter, Ditch Mowing, Striping, Traffic Lights, Street Lighting, and Parking Lots.

STAFF: Public Works Supervisor, Street Lead/Public Works Worker and (6) Public Works Maintenance Workers and an Administrative Assistant that is shared with the Fire Department (42200).

NOTES: Reimbursable wages are wages charged to capital projects such as the Public Works storage building construction or Division Street.

- * Supplies increased due to the price of asphalt increasing and concrete for curb and gutter.
- * Snowfall amounts in Minnesota can vary greatly, therefore this budget fluctuates. More snow also causes increases in fuel used and items such as salt and sand.
- * Maintenance related items increase as equipment is aging and requires more upkeep.
- * Hired services increased in 2019 due to concrete crushing.
- * Transfers to Equipment Fund (405) increased to secure funding for equipment replacement.
- * Further notes are located in the breakdown of the Street division in the following pages.

STREET ALL DIVISIONS	2019	2020	2021	2021	2022
ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
00101 Regular Wages	586,701	522,261	636,937	627,701	655,777
00102 Overtime	38,634	15,644	42,388	11,420	18,598
00104 Temp. Wages	7,013	4,913	9,000	2,500	5,000
00111 Reimbursable Wages	0	(32,035)	0	0	0
00121 PERA	46,424	41,713	51,625	47,934	50,578
00122 FICA	44,650	39,354	52,657	49,084	51,973
00131 Medical Insurance	90,049	94,100	111,207	95,773	110,441
00133 Dental Insurance	5,046	5,102	5,698	4,834	5,072
00134 Life Insurance	612	651	587	587	612
00136 Long Term Disability	2,946	3,128	2,917	2,898	3,296
00151 Workers Comp	36,954	37,479	42,040	43,852	50,430
Personal Services	859,029	732,310	955,056	886,583	951,777
00200 Supplies	167,770	79,233	151,500	146,500	136,500
00208 Training	4,629	818	4,500	8,750	4,750
00212 Motor Fuels	109,285	80,687	110,000	85,000	110,000
00215 Uniforms	4,006	4,728	4,500	4,500	4,800
00218 Salt & Sand	86,382	31,505	75,000	50,000	75,000
00221 Equipment Parts	82,835	68,236	90,000	105,000	110,000
00222 Tires	18,382	10,964	15,000	15,000	17,500
00226 Signs	4,899	19,819	5,500	6,500	5,500
Supplies & Materials	478,188	295,990	456,000	421,250	464,050

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STREET ALL DIVISIONS		2019	2020	2021	2021	2022
ACCOUNT	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
STREET DIVISION					Continued from previous page	
00300	Hired Services	59,987	26,790	22,500	27,500	23,000
00306	Personal Testing	838	1,175	1,300	1,300	1,300
00321	Phones/Cell/Radio	2,907	2,910	3,500	3,000	3,250
00331	Mileage/Transportation	448	0	100	100	100
00340	Advertising	0	0	0	0	0
00363	Vehicle Insurance	7,093	6,807	7,200	7,808	8,500
00381	Electric Utilities	153,109	168,794	175,000	175,000	180,000
	Professional Services	224,382	206,476	209,600	214,708	216,150
00400	Repairs/Maintenance	72,834	14,280	82,450	126,450	103,000
00403	Asphalt Overlay	478,210	237,407	550,000	550,000	375,000
00406	Asphalt Crack Filling	23,193	0	25,000	25,000	25,000
00407	Asphalt Sealcoat	0	277,061	25,000	25,000	200,000
00408	Gravel	75,967	61,038	90,000	90,000	70,000
00409	Dust Control	57,965	67,476	70,000	73,247	70,000
00415	Equipment Rental	40,797	33,288	33,750	19,500	27,750
00430	Miscellaneous	143	1,555	800	700	1,950
	Maintenance/Other	749,109	692,105	877,000	909,897	872,700
00700	Transfer-Equip. Fund	160,000	200,000	250,000	250,000	250,000
	Transfers Out	160,000	200,000	250,000	250,000	250,000
TOTAL		2,470,708	2,126,881	2,747,656	2,682,438	2,754,677

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **PUBLIC WORKS****43100****(This is a breakdown of the previous pages.)**

The Public Works Department is responsible for all maintenance related to city streets, city parks, central garage, and infrastructure. This division is divided into the following departments: General Public Works, Paved Streets, Unpaved Streets, Storm Sewer, Snow Removal, Street Maintenance Equipment, Curb & Gutter, Parking Lots and Street Lighting,

STAFF: Public Works Supervisor, Street Lead/Public Works Worker and Public Works Maintenance Workers (6). One half of an Administrative Assistant wages are charged here.

NOTES: Regular wages may fluctuate as more or less time is spent snow plowing.

* Street striping is included under Hired Services through 2021. It is moved to Paved Streets (43121) in 2022.

ACCOUNT	43100 DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Regular Wages	477,210	467,251	526,937	572,701	590,777
00102	Overtime	4,008	1,729	10,388	3,420	3,598
00111	Reimbursable wages	0	(32,035)	0	0	0
00121	PERA	35,853	36,319	40,300	43,209	44,578
00122	FICA	33,998	33,944	41,105	44,073	45,470
00131	Medical Insurance	90,049	90,029	111,207	95,773	110,441
00133	Dental Insurance	5,046	4,873	5,698	4,834	5,072
00134	Life Insurance	612	651	587	587	612
00136	Long Term Disability	2,946	3,128	2,917	2,898	3,296
00151	Workers Comp	36,954	37,479	42,040	43,852	50,430
	Personal Services	686,676	643,368	781,179	811,347	854,274
00200	Supplies	46,039	23,777	46,000	30,000	35,000
00208	Training	4,629	818	4,500	8,750	4,750
00215	Uniforms	4,006	4,728	4,500	4,500	4,800
00226	Signs	4,899	19,819	5,500	6,500	5,500
	Supplies & Materials	59,573	49,142	60,500	49,750	50,050
00300	Hired Services	53,771	26,790	22,500	27,500	3,000
00306	Personal Testing	838	1,175	1,300	1,300	1,300
00321	Phones/Cell/Radio	2,907	2,910	3,500	3,000	3,250
00331	Mileage/Transportation	448	0	100	100	100
00340	Advertising	0	0	0	0	0
	Professional Services	57,964	30,875	27,400	31,900	7,650
00400	Repairs/Maintenance	2,221	2,804	2,000	8,000	5,500
00415	Equipment Rental	972	6,283	1,250	1,000	1,250
00430	Miscellaneous	112	0	200	200	200
	Maintenance/Other	3,305	9,087	3,450	9,200	6,950
	TOTAL	807,518	732,472	872,529	902,197	918,924

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **PAVED STREETS** **43121**

NOTES: A well maintained street will last longer and thus save in reconstruction costs. Every dollar of maintenance saves \$7 in reconstruction. Rising asphalt prices cause the increase in this budget.

* Street striping was moved from general street maintenance to here (under Repairs/Maintenance).

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	47,197	30,306	55,000	50,000	55,000
	Supplies & Materials	47,197	30,306	55,000	50,000	55,000
00400	Repair/Maintenance	644	0	700	700	25,500
00403	Asphalt Overlay	478,210	237,407	550,000	550,000	375,000
00406	Asphalt Crack Filing	23,193	0	25,000	25,000	25,000
00407	Asphalt Sealcoat	0	277,061	25,000	25,000	200,000
00415	Equipment Rental	0	1,700	2,000	2,000	2,000
	Maintenance/Other	502,047	516,168	602,700	602,700	627,500
	TOTAL	549,244	546,474	657,700	652,700	682,500

DIVISION: **UNPAVED STREETS** **43122**

NOTES: Purchased excavator so no longer need to rent one.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00400	Maintenance/Other	400	794	1,000	1,000	1,000
00408	Gravel	75,967	61,038	90,000	90,000	70,000
00409	Dust Control	57,965	67,476	70,000	73,247	70,000
00415	Equipment Rental	3,200	0	1,500	0	0
	Maintenance/Other	137,532	129,308	162,500	164,247	141,000
	TOTAL	137,532	129,308	162,500	164,247	141,000

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **STORM SEWER** **43123**

NOTES: Hired services is flex seal overlay on catch basins.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies/Materials	33,381	11,167	20,000	20,000	15,000
	Supplies & Materials	33,381	11,167	20,000	20,000	15,000
00300	Hired Services	4,325	0	0	0	20,000
	Professional Services	4,325	0	0	0	20,000
00400	Repair/Maintenance	11,600	3,217	15,000	15,000	10,000
00415	Equipment Rental	12,755	6,895	5,000	5,000	5,000
	Maintenance/Other	24,355	10,112	20,000	20,000	15,000
	TOTAL	62,061	21,279	40,000	40,000	50,000

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **SNOW REMOVAL** **43125**

NOTES: Wages between this budget, streets and parks vary according to the amount of snowfall.
 * Hired services was for the City share of a parking lot in Colonial Mall. This property was sold in 2019.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Regular Wages	109,491	55,010	110,000	55,000	65,000
00102	Overtime	34,626	13,915	32,000	8,000	15,000
00104	Temp. Wages	7,013	4,913	9,000	2,500	5,000
00121	PERA	10,571	5,394	11,325	4,725	6,000
00122	FICA	10,652	5,410	11,552	5,011	6,503
00131	Medical Insurance	0	4,071	0	0	0
00133	Dental Insurance	0	229	0	0	0
	Personal Services	172,353	88,942	173,877	75,236	97,503
00200	Supplies/Materials	6,748	4,743	4,000	1,500	5,000
00218	Salt & Sand	86,382	31,505	75,000	50,000	75,000
	Supplies & Materials	93,130	36,248	79,000	51,500	80,000
00300	Hired Services	1,891	0	0	0	0
	Professional Services	1,891	0	0	0	0
00400	Repairs & Maintenance	0	0	750	250	500
00415	Equipment Rental	23,870	15,400	20,000	7,500	15,500
	Maintenance/Other	23,870	15,400	20,750	7,750	16,000
	TOTAL	291,244	140,590	273,627	134,486	193,503

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: ROAD & BRIDGE EQUIPMENT

43126

NOTES: Miscellaneous includes vehicle tab renewal, which is every other year.

* Motor Fuels varies depending on the price of gas and amount of snowfall.

* Maintenance and transfers increase as aging equipment needs more upkeep until it can be replaced. Transfer out goes to Fund 405 Capital Equipment Fund.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00212	Motor Fuels	109,285	80,687	110,000	85,000	110,000
00221	Equipment Parts	82,835	68,236	90,000	105,000	110,000
00222	Tires	18,382	10,964	15,000	15,000	17,500
	Supplies & Materials	210,502	159,887	215,000	205,000	237,500
00363	Vehicle Insurance	7,093	6,807	7,200	7,808	8,500
	Professional Services	7,093	6,807	7,200	7,808	8,500
00400	Repairs/Maintenance	50,860	7,465	57,500	52,500	55,000
00415	Rentals	0	3,010	4,000	4,000	4,000
00430	Miscellaneous	31	1,555	600	500	1,750
	Maintenance/Other	50,891	12,030	62,100	57,000	60,750
00700	Transfer to Equip. Fund	160,000	200,000	250,000	250,000	250,000
	Transfers Out	160,000	200,000	250,000	250,000	250,000
	TOTAL	428,486	378,724	534,300	519,808	556,750

DIVISION: Parking Lots

43128

NOTES:

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies/Materials	0	0	0	0	0
	Supplies & Materials	0	0	0	0	0
00400	Repair/Maintenance	224	0	1,000	1,000	1,000
	Maintenance/Other	224	0	1,000	1,000	1,000
	TOTAL	224	0	1,000	1,000	1,000

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **CURB & GUTTER****43131**

NOTES: Most work is to install trip edging and ADA sawing and is performed in house.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies/Materials	34,405	9,240	26,500	45,000	26,500
	Supplies & Materials	34,405	9,240	26,500	45,000	26,500
00400	Repair/Maintenance	2,051	0	1,500	45,000	1,500
00415	Equipment Rental	0	0	0	0	0
	Maintenance/Other	2,051	0	1,500	45,000	1,500
TOTAL		36,456	9,240	28,000	90,000	28,000

DIVISION: **STREET LIGHTING****43160**

NOTES: This budget has increased due to the installation of more street lights along various projects.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00381	Electric Utilities	153,109	168,794	175,000	175,000	180,000
	Professional Services	153,109	168,794	175,000	175,000	180,000
00400	Repairs/Maintenance	4,834	0	3,000	3,000	3,000
	Maintenance/Other	4,834	0	3,000	3,000	3,000
TOTAL		157,943	168,794	178,000	178,000	183,000

GRAND TOTAL	2,470,708	2,126,881	2,747,656	2,682,438	2,754,677
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2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **SR. CITIZEN CENTER** **45186**

This department provides activities for senior citizens. Space is provided in the Civic Center.

- NOTES: The City contracts with Senior Community Services to manage the senior center.
- * The cities of Albertville and Hanover contribute toward these services (see revenue code 33400-33445).
 - * Hired services include cleaning and snow removal.
 - * Repairs to the doors attribute to higher maintenance costs in 2019.
 - * Dues and subscriptions includes a food manager certification requirement for the kitchen.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	281	0	300	300	300
00208	Training	75	0	100	100	100
	Supplies & Materials	356	0	400	400	400
00300	Hired Services	14,946	13,486	15,884	15,884	15,884
00310	Contract Agreements	77,344	68,050	81,155	80,960	82,984
00321	Phone service	376	391	400	400	400
00381	Electric utilities	16,074	16,831	21,000	18,500	20,000
00383	Gas utilities	4,855	8,540	7,800	9,000	9,000
	Professional Services	113,595	107,298	126,239	124,744	128,268
00400	Repairs/Maintenance	3,618	149	3,000	2,000	2,000
00433	Dues & subscriptions	350	315	400	375	400
	Maintenance/Other	3,968	464	3,400	2,375	2,400
	TOTAL	117,919	107,762	130,039	127,519	131,068

DEPARTMENT: **PARKS & RECREATIONS**

(ALL DIVISIONS)

(This is a total of all the different Park departments.)

The Park and Recreation division is broken down into general maintenance, mowing, ball field maintenance, soccer field maintenance, tree trimming or forestry, ice rinks and BMX. This section totals all those departments into one division.

STAFF: Park Supervisor/Public Works Worker, and 3.5 Public Works Workers. Six seasonal employees are hired during the summer to assist with mowing. Ice Rink Attendants are also seasonal employees working December through February.

- * In 2021, Town Center Park opened. Seasonal workers included a Concession Stand Manager and 10 Concession Stand Attendants.

NOTES: Wages will vary if there is more or less time charged to snow plowing. Also, concession stand workers were added in 2021.

- * Reimbursable wages are charged to capital projects such as the Public Works building (Fund 420) and Division Street (Fund 450).
- * Town Center Park with the concession stand incurred start up costs reflected in additional supplies, items for resale, software, and additional lighting (electrical) costs.
- * The cost of supplies increases as playground structures age and parts need to be replaced. Also, smaller tools (leaf blowers, etc) need to be replaced.
- * Equipment Parts and Maintenance budgets are increasing due to aging equipment (vehicles and playground structures) requiring more repairs.
- * The mowing of St. Michael Parkway medians is contracted out.
- * Contributions are made to FYCC as this is much more cost efficient than establishing a Recreation Department to run the same programs. This contribution increases to stabilize programs and staffing.
- * Capital expenditures are made from the Capital Equipment Fund (405). Annual transfers are made to provide funding for those purchases.
- * *More detailed notes can be found in the department breakdown which follows.*

DEPARTMENT:

PARKS & RECREATIONS

(ALL DIVISIONS)

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00101	Regular Wages	267,816	286,698	266,716	288,061	303,176
00102	Overtime	1,201	1,053	4,816	2,401	2,517
00104	Temp. Wages	55,885	64,224	101,418	107,060	126,168
00105	Overtime Temp Wage	0	0	0	13	0
00111	Reimbursable Wages	0	(9,460)	0	0	0
00121	PERA	19,901	22,631	20,365	21,785	22,927
00122	FICA	23,450	26,419	28,531	30,412	33,038
00131	Medical Insurance	37,843	45,300	57,360	45,102	56,118
00133	Dental Insurance	2,408	2,922	3,307	2,873	3,249
00134	Life Insurance	222	278	311	311	311
00136	Long Term Disability	1,117	1,314	1,501	1,459	1,705
00142	Unemployment	3,851	2,991	5,250	4,000	4,250
00151	Work Comp	13,695	15,831	18,205	19,823	22,850
	Personal Services	427,389	460,201	507,780	523,300	576,309
00200	Supplies	80,839	89,855	62,200	83,200	89,700
00203	Software	0	0	5,000	2,500	2,500
00208	Training	2,113	1,912	3,000	4,500	3,500
00212	Fuel	1,127	27	0	50	0
00215	Uniforms	2,532	2,450	3,250	3,250	3,250
00216	Chemicals/Supplies	28,659	32,533	31,000	32,000	33,000
00221	Equipment Parts	27,146	23,672	30,000	28,000	30,000
00222	Tires	2,706	5,884	2,750	2,750	3,000
00226	Signs	1,274	602	500	2,000	1,500
00250	Items for Resale	0	0	0	12,672	7,500
	Supplies & Materials	146,396	156,935	137,700	170,922	173,950
00300	Hired Services	7,679	14,410	9,250	15,500	9,500
00306	Personal Testing	504	483	550	550	550
00321	Phones/Cell/Radio	1,885	1,472	2,000	1,750	2,000
00340	Advertising	2,659	765	1,500	2,750	3,000
00363	Vehicle Insurance	930	840	870	833	860
00381	Electric Utilities	10,452	9,174	15,000	12,000	12,500
00384	Refuse/Garbage	1,519	1,692	1,750	1,750	2,000
00386	Other Utilities	831	551	650	815	825
	Professional Services	26,459	29,387	31,570	35,948	31,235
00400	Repairs/Maintenance	31,881	17,178	36,750	78,650	38,950
00415	Equipment Rental	993	648	700	750	750
00430	Miscellaneous	0	0	0	296	500
00433	Dues & Subscriptions	0	0	0	154	100
00490	Donations (FYCC)	75,892	82,148	86,000	87,003	93,982
	Maintenance/Other	108,766	99,974	123,450	166,853	134,282
00700	Equipment Transfer	45,000	45,000	45,000	45,000	45,000
	Transfers Out	45,000	45,000	45,000	45,000	45,000
	TOTAL	754,010	791,497	845,500	942,023	960,776

DIVISION: **PARKS & RECREATION****45200***(This is a breakdown of the previous page.)*

This division is responsible for the maintenance of parks, soccer fields, and open green spaces.

STAFF: 4.5 full time employees are charged to the Parks Department including the Parks Superintendant and 3.5 PW Maintenance workers. Part-time/Seasonal employees include summer help for mowing, ice rink attendants and Town Center Park concession stand workers.

NOTES: Wages fluctuate as more or less time is charged to snow plowing (43125).

- * Town Center Park opened in 2021. This park includes a splash pad, playground and concession stand. Extra expenses were incurred for start up costs and also to purchase items to sell.
- * Staff for the Town Center Park included a concession stand manager and 10 part time employees.
- * Software is for Town Center Park concession stand.
- * The cost of supplies increases as playground structures age and parts need to be replaced. Also, smaller tools (leaf blowers, etc) need to be replaced.
- * Repairs/Maintenance increases as equipment and play structures age.
- * Contributions are made to FYCC to run recreation programs as this is much more cost efficient than establishing a Recreation Department. This amount increases to ensure the stability of staffing and the program. This is reflected as Donations - FYCC (00490).
- * Capital equipment purchases are made from the Equipment Fund (405). Annual transfers are made to provide funding in the Capital Equipment Fund.

45200 PARK/RECREATION		2019	2020	2021	2021	2022
ACCOUNT	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
00101	Regular Wages	267,816	286,698	266,716	288,061	303,176
00102	Overtime	1,201	1,053	4,816	2,401	2,517
00104	Temp. Wages	51,165	59,723	95,918	106,060	120,668
00105	Overtime - temp ee	0	0	0	13	0
00111	Reimbursable Wages	0	(9,460)	0	0	0
00121	PERA	19,901	22,631	20,365	21,785	22,927
00122	FICA	23,089	26,075	28,110	30,335	32,617
00131	Medical Insurance	37,843	45,300	57,360	45,102	56,118
00133	Dental Insurance	2,408	2,922	3,307	2,873	3,249
00134	Life Insurance	222	278	311	311	311
00136	Long Term Disability	1,117	1,314	1,501	1,459	1,705
00142	Unemployment	3,851	2,991	5,250	4,000	4,250
00151	Workers Comp	13,695	15,831	18,205	19,823	22,850
	Personal Services	422,308	455,356	501,859	522,223	570,388
00200	Supplies	40,159	66,031	40,000	65,000	67,500
00203	Software	0	0	5,000	2,500	2,500
00208	Training	2,113	1,912	3,000	4,500	3,500
00212	Fuel	1,127	27	0	50	0
00215	Uniforms	2,532	2,450	3,250	3,250	3,250
00216	Chemicals/Supplies	28,659	32,533	31,000	32,000	33,000
00221	Equipment Parts	27,146	23,672	30,000	28,000	30,000
00222	Tires	2,706	5,884	2,750	2,750	3,000
00226	Signs	1,274	602	500	2,000	1,500
00250	Items for Resale	0	0	0	12,672	7,500
	Supplies & Materials	105,716	133,111	115,500	152,722	151,750
00300	Hired Services	804	6,040	2,000	8,250	2,000
00306	Personal Testing	504	483	550	550	550
00321	Phones/Cell/Radio	1,885	1,472	2,000	1,750	2,000
00340	Advertisement	2,659	765	1,500	2,750	3,000
00363	Vehicle Insurance	930	840	870	833	860
00381	Electric Utilities	10,452	9,174	15,000	12,000	12,500
00384	Refuse/Garbage	1,519	1,692	1,750	1,750	2,000
	Professional Services	18,753	20,466	23,670	27,883	22,910
00400	Repairs/Maintenance	15,175	8,235	17,500	17,500	17,500
00415	Equipment Rental	842	215	500	500	500
00430	Miscellaneous	0	0	0	296	500
00433	Dues & Subscriptions	0	0	0	154	100
00438	Credit Card Fees	0	0	0	1,000	0
00490	Donations (FYCC)	75,892	82,148	86,000	87,003	93,982
	Maintenance/Other	91,909	90,598	104,000	106,453	112,582
00700	Transfer-Equipmt Fund	45,000	45,000	45,000	45,000	45,000
	Transfers Out	45,000	45,000	45,000	45,000	45,000
	TOTAL	683,686	744,531	790,029	854,281	902,630

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **TREE TRIMMING** **45204**

NOTES: Various trees are purchased each year to replenish the stock and replace trees that die or are hit by vehicles.

* Hired services in 2020 was for stump grinding at Walnut Park.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	9,159	6,466	7,500	7,500	7,500
	Supplies & Materials	9,159	6,466	7,500	7,500	7,500
00300	Hired Services	0	1,600	0	250	250
	Professional Services	0	1,600	0	250	250
00415	Equipment Rental	151	433	200	250	250
	Maintenance/Other	151	433	200	250	250
	TOTAL	9,310	8,499	7,700	8,000	8,000

DIVISION: **BALLFIELD MAINTENANCE** **45205**

NOTES: Improvements were made to ballfield dugouts in 2019.

* In 2020, an outfield fence was installed at Frankfort Park ballfields.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	12,094	10,456	6,000	4,000	6,000
	Supplies & Materials	12,094	10,456	6,000	4,000	6,000
00400	Maintenance	0	0	100	200	100
	Maintenance/Other	0	0	100	200	100
	TOTAL	12,094	10,456	6,100	4,200	6,100

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **SOCCER FIELDS****45209**

NOTE:

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	6,651	4,116	7,000	5,000	7,000
	Supplies & Materials	6,651	4,116	7,000	5,000	7,000
	TOTAL	6,651	4,116	7,000	5,000	7,000

DIVISION: **MOWING****45210**

NOTES: Six seasonal employees perform park mowing duties (charged to Park Maintenance 45200).

* Charges here are for a contractor mowing St. Michael Parkway medians.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00300	Hired Services	6,875	6,770	7,250	7,000	7,250
	Professional Services	6,875	6,770	7,250	7,000	7,250
	TOTAL	6,875	6,770	7,250	7,000	7,250

CITY OF ST. MICHAEL

2022 BUDGET GENERAL FUND

DIVISION: **LAKE MAINTENANCE** **45215**

NOTES: Maintenance is split between Beebe Lake and Lake Charlotte. Lake Charlotte receives \$1,000 and Beebe Lake receives the remainder.

* In 2019, there were additional expenses due to pumping and beaver trapping on Beebe Lake.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	0	80	0	0	0
	Supplies & Materials	0	80	0	0	0
00400	Maintenance	16,537	7,554	9,000	9,000	11,000
	Maintenance/Other	16,537	7,554	9,000	9,000	11,000
	TOTAL	16,537	7,634	9,000	9,000	11,000

DIVISION: **TRAIL/PATH MAINTENANCE** **45220**

NOTES: Fog sealed trails in 2021.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	0	0	0	0	0
	Supplies & Materials	0	0	0	0	0
00400	Maintenance	0	1,389	10,000	50,000	10,000
	Maintenance/Other	0	1,389	10,000	50,000	10,000
	TOTAL	0	1,389	10,000	50,000	10,000

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **ICE RINKS** **45225**

NOTES: Other utilities is portable bathrooms.

* Warming houses were not opened for the 2020-2021 season, therefore no attendants were hired.

* Repair time clock control in 2021

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00104	Temporary Wages	4,720	4,501	5,500	1,000	5,500
00122	FICA	361	344	421	77	421
	Personal Services	5,081	4,845	5,921	1,077	5,921
00200	Supplies	0	727	1,500	1,500	1,500
	Supplies & Materials	0	727	1,500	1,500	1,500
00386	Other Utilities	0	0	0	165	175
	Professional Services	0	0	0	165	175
00400	Maintenance/Repairs	128	0	150	1,750	150
	Maintenance/Other	128	0	150	1,750	150
	TOTAL	5,209	5,572	7,571	4,492	7,746

DIVISION: **BMX TRACK** **45255**

NOTES: Other utilities is portable bathroom service.

* A fence was constructed in 2019 to keep baseballs out of the BMX area and ensure riders safety. BMX will reimburse the City over time for part of the costs.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	BMX supplies	12,776	1,979	200	200	200
		12,776	1,979	200	200	200
00384	Garbage	0	0	0	0	0
00386	Other Utilities	831	551	650	650	650
	Professional Services	831	551	650	650	650
00400	Maintenance	41	0	0	200	200
	Maintenance/Other	41	0	0	200	200
	TOTAL	13,648	2,530	850	1,050	1,050

2022 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **LIBRARY** **45500**

NOTES: The City provides space and utilities for the library. Great River Regional Library (GRRL) system provides personnel, books, and pays for phone service.

* The Cities of Albertville and Hanover contribute to library operations. See intergovernmental revenue (33440).

* Hired services include cleaning and snow plowing.

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00200	Supplies	175	50	200	175	200
	Supplies & Materials	175	50	200	175	200
00300	Hired Services	12,933	10,491	12,200	12,520	12,776
00321	Phones	0	3	0	0	0
00381	Electrical Utilities	18,639	19,516	20,550	20,550	21,500
00383	Gas Utilities	5,629	9,903	9,525	10,000	11,000
	Professional Services	37,201	39,913	42,275	43,070	45,276
00400	Repairs, Maintenance	2,491	0	1,000	1,000	1,000
	Maintenance/Other	2,491	0	1,000	1,000	1,000
	TOTAL	39,867	39,963	43,475	44,245	46,476

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION TRANSFERS OUT 49360

- Note: Transfers out are dependent on fund performance. The City has a policy that the general fund maintain a balance of 50% of annual expenditures.
- * In 2020, the City issued bonds to refund the 2009C Library Bond. The 2020A Bond also has a tax abatement portion for Town Center Park.
 - * The transfer of \$185,000 to the Building Fund (420) is for future needs such as roof replacements.
 - * In 2020, the City Council authorized transferring \$250,000 to the Capital Equipment Fund (405) and \$150,000 to Fund 420 for Town Center Park. The transfers were part of 2019 excess fund balance.
 - * In 2020, Council also authorized transferring \$50,000 to the Fire Equipment Fund for a SCBA filling station, \$175,000 to the Capital Equipment Fund for the purchase of a backhoe, \$120,000 to Building Fund for the first bond payment for Town Center Park, \$15,000 to the Building Fund to replace the south entrance doors of the Civic Center, \$500,000 to the Building Fund for a future athletic field complex, \$880,000 to the Capital Projects Fund for debt and to pay off the 2012B Bond and \$88,000 to the Capital Projects Fund for construction of a sidewalk along Naber Avenue.
 - * In 2017, the City settled a lawsuit with Riverside Church. In order to pay the settlement and still maintain the 50% fund balance policy, a transfer of \$600,000 was made from the Sewer Fund to the General Fund. Payments to replenish the Sewer Fund began in 2018. Payments are in the amount of \$120,000. 2022 will be payment 5 of 5 proposed payments.

ACCOUNT DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
00700 Library debt F322/332	45,390	4,306	64,715	64,715	0
00700 Civic Center debt F329	162,757	161,209	164,505	160,074	0
00700 to F332 Tax Abate-Park	0	0	60,764	60,764	112,985
00700 Fire Equipment (404)	0	50,000	0	0	0
00700 Capital Equipmnt (405)	47,000	160,000	160,000	160,000	188,500
00700 Cap Equipment (405)	0	425,000	0	0	0
00700 Building Fund - Ice	15,000	15,000	15,000	15,000	15,000
00700 Building Fund (420)	185,000	185,000	185,000	185,000	185,000
00700 Building Fund (420)	0	785,000	0	0	0
00700 One Way Pair (450)	30,000	30,000	0	0	0
00700 Highway 241 (450)	120,000	120,000	120,000	120,000	0
00700 Capital Projects - debt	0	100,000	130,000	130,000	250,000
00700 Cap Proj - 2012B Bond	0	780,000	0	0	0
00700 Cap Proj/Naber Sidewk	0	88,000	0	0	0
00700 Sewer Fund	120,000	120,000	120,000	120,000	120,000
Transfers Out	725,147	3,023,515	1,019,984	1,015,553	871,485
TOTAL	725,147	3,023,515	1,019,984	1,015,553	871,485

**SPECIAL
REVENUE
FUNDS**

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: PARK DEDICATION 200

The Park Fund is funded through developer park dedication fees. The fee is 15% of land value or \$3,200/Single Family Residential Unit. There are different rates for Senior Apartments, Commercial/Industrial and other uses.

NOTES:

- * Park Dedication Fees received in 2019 were for Town Center Commercial 5th, Fieldstone Passage, Rachel Contracting, Lakeshore Preserve 2nd, Vista Pointe, Fieldstone Passage 2nd and other minor subdivisions. Park Dedication received in 2020 was for Connex Apartments, Alleluia Church, I-94 Business Park, Lakeshore Preserve 3rd, Die Technology, STMA Breakfast Club and minor subdivisions. In 2021, fees have been received from Fieldstone Passage 3rd, Town Center North 2nd, Vista Pointe 2nd, Lakeshore Park and Foxtail Meadows, St. Michael Apartments, Wilhelm Hills and a minor subdivision.
- * Other Rents comes from leasing the cell tower on LaBeaux Avenue.
- * Town Center Park has been a concept since the Civic Center opened in 2010. In 2019, design began for this park and construction happened in 2020 and 2021. The park opened in 2021 and includes a splash pad, playground, concession stand, pickleball courts and pavilion that can be rented. A tax abatement bond paid for a portion of Town Center Park.
- * Park Capital Projects in 2022 is to plan for a future large sports complex in the Jamison Avenue area.
- *The parking lot expansion is in Gutzwiller Park.
- *The Royal Meadows Trail proposed for 2019 is a new trail to provide a link to existing trails. This project was held up by DNR approvals and construction started in 2020.
- * Lakeshore Preserve Park for 2021 is for a concept plan for the park with construction occurring in 2022.
- * Several projects are planned for 2022 to add trails to missing sections or erect parks in the new development areas.
- * \$218,000 is reserved for a park on the east side of I-94 in the future. This is 75% of park fees paid by development east of I-94.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	950,053	1,572,158	1,546,463	2,004,313
Revenues	702,753	366,751	1,332,850	112,821
Expenditures	(80,648)	(392,446)	(875,000)	(1,210,000)
Ending Balance	1,572,158	1,546,463	2,004,313	907,134

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
34700-34780	Park Dedication Fees	616,298	291,231	50,000	1,272,068	50,000
35000-35510	Donations	0	0	0	0	0
36200-36210	Interest Earnings	23,440	20,764	1,000	20,000	20,000
36200-36215	Market Adjustment	26,025	15,916	0	0	0
37000-37050	Other Rents/Royalties	36,990	38,840	40,782	40,782	42,821
TOTAL REVENUES		702,753	366,751	91,782	1,332,850	112,821

EXPENDITURES						
45200-00500	Park capital projects	5,252	0	0	0	50,000
46264-00500	Town Center Park	66,703	137,749	0	800,000	10,000
45265-00500	Parking lot expansion	868	61,648	0	0	0
45266-00500	Royal Meadows Trail	7,825	193,049	225,000	50,000	0
45269-00500	Lakeshore Preserve Pk	0	0	15,000	25,000	750,000
45270-00500	MacIver Trail	0	0	0	0	50,000
45271-00500	30th Street Trail	0	0	0	0	100,000
45272-00500	Cty 119 Trail-Anton Vil	0	0	0	0	50,000
45273-00500	Anton Village Park	0	0	0	0	200,000
TOTAL EXPENSES		80,648	392,446	240,000	875,000	1,210,000

EDA Fund 220: Ten-Year Budget Projection - Feb 2021

Beg Cash Balance	Notes										
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
	\$524,163	\$700,836	\$871,415	\$1,054,393	\$1,235,888	\$1,416,112	\$1,594,777	\$1,772,594	\$1,949,523	\$2,125,019	\$2,299,041
REVENUES											
Taxes/Levy	A	148,500	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Delinquent Taxes/TIF Redistricting/MV Credit		700	500	100	100	100	100	100	100	100	100
F267 Downtown TIF Interest	B	45,387	44,561	43,705	42,826	41,921	40,989	40,028	39,039	39,039	39,039
F267 Downtown TIF Principal		27,613	28,442	29,295	30,174	31,079	32,011	32,972	33,961	33,961	33,961
Sale of Land	C										
Interest Earnings		5,000	4,500	5,000	5,000	5,000	5,500	6,000	6,000	6,000	6,000
Grants											
TOTAL REVENUES		227,200	228,003	228,100	228,100	228,100	228,100	228,600	229,100	229,100	229,100
EXPENSES											
Projects (Ind Park, Naber, Loans, Acquisitions, etc)											
EDA Wages/Benefits 3%		20,921	23,674	24,384	25,116	25,869	26,645	27,445	28,268	29,116	30,889
Supplies/Training 3%		750	750	773	796	820	844	869	896	922	950
Prof. Services 3%		10,000	15,000	1,500	1,750	1,750	2,000	2,000	2,000	2,002	2,003
Dues - EDP, Chamber, 1-94 Coalition 3%		12,856	13,000	13,390	13,792	14,205	14,632	15,071	15,523	15,988	16,468
Lobbyist 3%		0	0	0	0	0	0	0	0	0	0
Legal 3%		2,500	500	515	530	546	563	580	597	615	633
Miscellaneous		1,000	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534
Admin Fees		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,502	2,503
TOTAL EXPENSES		50,527	57,424	45,122	46,605	47,876	49,435	50,783	52,171	53,603	55,079
Surplus/Deficit		700,836	871,415	1,054,393	1,235,888	1,416,112	1,594,777	1,772,594	1,949,523	2,125,019	2,299,041
											2,471,543

NOTES

- (A) the 2009 EDA Levy was \$150,000, but reduced to \$65,000 in 2011. In 2012, the EDA Levy was increased to \$90,000 and in 2018 the levy was increased to \$150,000.
- (B) decertifies/expires in December 2033; \$1,500,000+ original expense for property acquisitions, demolition/clean up, and intersection improvements;
- (C) Properties include:

- Simonsen Lumber Block - 4 parcels - approx. 30,000 s.f.
- Lot 6 Industrial Park - 1 acre
- Lot 2 Plymouth Plumbing 2nd - 3.3 acres (subject to first right of refusal by adjoining building owner)

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: ECONOMIC DEVELOPMENT AUTHORITY**220**

The EDA was established to promote business growth and Retention in the City. The EDA consists of 7 members; two of which are Council members. Members are appointed by the City Council. In the CAFR, the EDA is presented as a component unit.

- NOTES:**
- * Fund balance does not equal cash balance in the EDA fund. The EDA currently has land held for resale in the amount of \$178,662. This plus receivables and payables account for the difference between fund balance and cash balance. A separate cash budget is available. A 10 year plan is also available.
 - * In 2009, the EDA lent \$100,000 to Cinch Systems. Cinch Systems made monthly payments. The last payment on this loan was made in April 2019.
 - * A large part of fund balance is comprised of the receivable from the Downtown TIF District. As of December 31, 2020 the amount of the receivable is \$1,511,893. The TIF District expires on December 31, 2033 and will be making payments until the district expires or the loan is paid off. (The Downtown TIF District is Fund 267.)
 - * Ten percent of the Planning and Economic Development Directors wages are charged to EDA (41330-00101).
 - * Professional Services budgeted for 2021 and 2022 is for marketing services and soil borings.
 - * Payments for the lobbyist stopped in 2020 as the I-94 expansion received final approval.
 - * Dues & Subscriptions includes memberships to EDP of Wright County and I-94 Coalition.

	2019	2020	Estimated 2021	Projected 2022
FUND BALANCE				
Beginning Balance	1,989,151	2,113,806	2,285,444	2,434,474
Revenues	207,750	205,201	199,557	199,561
Expenditures	(83,095)	(33,563)	(50,527)	(57,424)
Ending Balance	2,113,806	2,285,444	2,434,474	2,576,611
Cash Balance	396,468	593,663	772,318	944,455

(continued on next page)

FUND 220 - ECONOMIC DEVELOPMENT AUTHORITY

CONTINUED

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
31000-31000	General Property Taxes	148,355	148,587	150,000	148,500	150,000
31000-31021	Delinquent Tax Prior Yr	910	818	500	500	500
31000-31025	Market Value Credit	260	244	0	200	0
36200-36205	Interest-F267 TIF loan	46,828	46,133	45,387	45,357	44,561
36200-36210	Interest Earnings	5,434	5,344	1,000	5,000	4,500
36200-36215	Market Adjustment	5,963	4,075	0	0	0
37000-37010	Streetlight Banner Signs	0	0	0	0	0
TOTAL REVENUES		207,750	205,201	196,887	199,557	199,561

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
EXPENDITURES						
41330-00100	Wages	3,190	2,175	5,220	3,000	5,220
41330-00101	FT Wages (Planning)	15,345	16,135	17,435	17,693	18,158
41330-00121	PERA	40	32	96	72	96
41330-00122	FICA	195	127	400	156	200
41330-00200	EDA supplies	0	0	500	250	250
41330-00208	Training	385	0	500	500	500
41330-00300	Professional Services	1,400	0	10,000	10,000	15,000
41330-00433	Dues & Subscriptions	12,459	12,594	13,000	12,856	13,000
41600-00300	Legal Fees-Lobbyist	45,000	0	10,000	0	0
41610-00304	Legal Fees-Lawyers	0	0	1,000	2,500	500
41900-00430	Miscellaneous	2,031	0	2,000	1,000	2,000
43128-00500	Downtown parking lot	550	0	0	0	0
49150-00312	Administrative Fees	2,500	2,500	2,500	2,500	2,500
TOTAL EXPENSES		83,095	33,563	62,651	50,527	57,424

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: **St. Michael Business Center TIF** **264**

TIF 2-1 was established as a redevelopment district to correct soils. The original notes were paid off in 2010. Any excess increment is now returned to the developer for payment on another note. Payments are made in February and August after TIF is received.

* The district decertifies December 31, 2026.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	13,556	14,149	48,176	80,355
Revenues	97,854	102,287	97,075	97,050
Expenditures	(97,261)	(68,260)	(64,896)	(129,405)
Ending Balance	14,149	48,176	80,355	48,000

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
31000-31050	Tax Increments	97,365	102,155	97,000	97,000	97,000
36200-36210	Interest Earnings	232	75	75	75	50
36200-36215	Market Adjustment	257	57	0	0	0
TOTAL REVENUES		97,854	102,287	97,075	97,075	97,050
EXPENDITURES						
41900-00430	Developr Reimbursmt	95,624	66,742	96,000	62,896	127,405
49150-00312	Administrative Fees	1,637	1,518	2,000	2,000	2,000
TOTAL EXPENSES		97,261	68,260	98,000	64,896	129,405

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF - DOWNTOWN DISTRICT #6 267

This TIF District was established for the redevelopment of the southwest corner of County Road 19 and Highway 241/County Road 35. This district will reimburse the EDA for the expenditures of acquiring property and preparing the land for redevelopment. (Resolutions 12-27-05-17 and 02-28-06-03)

* The district decertifies December 31, 2033.

Notes: The amount the TIF District owes the EDA is booked as a payable. When payments are made, cash and the amount of the payable both decrease. The revenue and expenditure budget is not affected. A separate cash balance budget has been prepared for reference.

* The balance of the loan at the end of 2020 is \$1,511,893.

* The difference between fund balance and cash balance is the amount of the payable plus any cash left in the fund.

* Estimated payments on the loan from EDA is \$26,500 for 2021 and \$28,000 for 2022.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	(1,560,130)	(1,532,444)	(1,511,458)	(1,483,880)
Revenues	76,152	68,637	74,935	75,000
Expenditures	(48,466)	(47,651)	(47,357)	(46,561)
Ending Balance	(1,532,444)	(1,511,458)	(1,483,880)	(1,455,441)

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
31000-31050	Tax Increments	75,242	68,152	75,000	74,935	75,000
36200-36210	Interest Earnings	431	275	0	0	0
36200-36215	Market Adjustment	479	210	0	0	0
TOTAL REVENUES		76,152	68,637	75,000	74,935	75,000
EXPENDITURES						
41900-00610	Interest expense	46,828	46,133	46,133	45,357	44,561
49150-00312	Administrative Fees	1,638	1,518	2,000	2,000	2,000
TOTAL EXPENSES		48,466	47,651	48,133	47,357	46,561

Downtown TIF District Fund 267
CASH BUDGET
2022

	2019	2020	Estimated 2021	Budget 2022
Beginning Cash Balance	801	5,315	434	1,512
Additions	76,152	68,637	74,935	75,000
Subtractions	(71,638)	(73,518)	(73,857)	(74,561)
Ending Cash Balance	5,315	434	1,512	1,951

ACCT	DESC	2019	2020	Estimated 2021	Budget 2022
Increases to Cash					
non-budget	Accounts Receivable	0	0	0	0
non-budget	Due from Other Gov't	0	0	0	0
	31050 Tax Increments	75,242	68,152	74,935	75,000
	36210 Interest Earnings	910	485	0	0
		76,152	68,637	74,935	75,000

Deductions from Cash					
non-budget	Accounts Payable	0	0	0	0
non-budget	Payment to EDA for loan	23,172	25,867	26,500	28,000
41900-00610	Interest on interfund loan	46,828	46,133	45,357	44,561
49150-00312	Admin Fee	1,638	1,518	2,000	2,000
		71,638	73,518	73,857	74,561

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 6-2 Cornerstone Apartments

271

This TIF District was established with resolution 05-11-10-10. Resolution 05-11-10-11 authorizes an interfund loan from the EDA (Fund 220), Fund 450 for infrastructure fees, and Fund 601 for WAC fees. Last year of tax increment is scheduled to be 2038.

- NOTES:
- * As of December 2019 a balance of \$404,464 is owed to the Capital Projects Fund (450). This consists of \$294,710 in principal and \$109,754 in interest. This is a payable and not reflected in this budget. A separate cash budget has been prepared for reference.
 - * This fund began to make payments on the loan from the Capital Projects Fund (450) in 2020 when the cash balance of the fund became positive. A principal payment of \$15,000 was made in 2020. Payments of \$35,000 and \$36k,000 are planned for 2021 and 2022 respectively.
 - * If TIF collected is less than \$30,871, the developer makes up the difference per the developers agreement.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	(431,932)	(418,211)	(402,893)	(383,172)
Revenues	30,871	32,969	37,900	38,000
Expenditures	(17,150)	(17,651)	(18,179)	(17,425)
Ending Balance	(418,211)	(402,893)	(383,172)	(362,597)

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
31000-31050	Tax Increments	29,139	32,969	29,000	37,900	38,000
36200-36210	Interest Earnings	0	0	0	0	0
36200-36215	Market Adjustment	0	0	0	0	0
37000-37051	Developer Reimbrsmt	1,732	0	1,871	0	0
TOTAL REVENUES		30,871	32,969	30,871	37,900	38,000
EXPENDITURES						
41900-00610	Interest expense	15,513	16,133	16,133	16,179	15,425
49150-00312	Admin. Fees	1,637	1,518	2,000	2,000	2,000
TOTAL EXPENSES		17,150	17,651	18,133	18,179	17,425

Cornerstone Apartments TIF Fund 271

CASH BUDGET

2022

	2019	2020	Estimated 2021	Budget 2022
Beginning Cash Balance	(44,113)	(16,612)	1,571	2,471
Additions	29,139	34,701	37,900	38,000
Subtractions	(1,638)	(16,518)	(37,000)	(38,000)
Ending Cash Balance	(16,612)	1,571	2,471	2,471

ACCT	DESC	2019	2020	Estimated 2021	Budget 2022
Increases to Cash					
non-budget	TIF Due from Other Gov't	0	0	0	0
non-budget	Accounts Receivable	(1,733)	1,732	0	0
31050	Tax Increments	29,139	32,969	37,900	38,000
37000-37051	Developer Reimbursement	1,733	0	0	0
		29,139	34,701	37,900	38,000

Deductions from Cash

41900-00610	Interest on interfund loan*	0	15,000	35,000	36,000
49150-00312	Admin Fee	1,638	1,518	2,000	2,000
		1,638	16,518	37,000	38,000

* expense recorded but not paid therefore, cash is not affected; began making payments 2020

* amount on cash budget is total payment

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 3-4 Marksman Metals

274

The purpose of this district is to reimburse Marksman Metals for certain expenses (grading, utilities, retaining wall, parking lot) related to the new building constructed in 2015.

NOTES:

- * Maximum reimbursable costs and maximum principal is \$352,488.
- * Developer must meet jobs goals of 10 new jobs paying at least \$11.00 per hour.
- * First increment was received in 2017.
- * District de-certifies 12-31-2025.
- * Some parcels were removed from the TIF District effective 2019 as they became ineligible.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	86,818	146,238	30,887	28,869
Revenues	61,057	60,070	30,200	30,000
Expenditures	(1,637)	(175,421)	(32,218)	(43,870)
Ending Balance	146,238	30,887	28,869	14,999

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
31000-31050	Tax Increments	56,579	58,131	56,000	30,000	30,000
36200-36210	Interest Earnings	2,122	1,098	0	200	0
36200-36215	Market Adjustment	2,356	841	0	0	0
	TOTAL REVENUES	61,057	60,070	56,000	30,200	30,000
EXPENDITURES						
41600-00304	Legal Services	0	0	0	0	0
41900-00430	Payment to Developer	0	173,253	53,000	30,218	41,870
49150-00312	Administrative Fees	1,637	2,168	2,000	2,000	2,000
	TOTAL EXPENSES	1,637	175,421	55,000	32,218	43,870

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 6-3 Cornerstone Village II

275

The purpose of this district is to facilitate the construction of approximately 49 units of rental housing in the City. The type of TIF District is housing and it is a pay as you go district, where the developer pays for costs up front and is reimbursed as TIF is received.

- NOTES:
- * First increment received in 2019.
 - * District de-certifies 12-31-2044.
 - * Maximum project costs than can be reimbursed is \$400,821. This does not include interest costs.
 - * The interest rate is 4.5%.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	0	17,170	18,290	21,137
Revenues	33,909	37,828	42,500	40,000
Expenditures	(16,739)	(36,708)	(39,653)	(38,000)
Ending Balance	17,170	18,290	21,137	23,137

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
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REVENUES:

31000-31050	Tax Increments	33,559	37,740	35,000	42,500	40,000
36200-36210	Interest Earnings	166	50	0	0	0
36200-36215	Market Adjustment	184	38	0	0	0
TOTAL REVENUES		33,909	37,828	35,000	42,500	40,000

EXPENDITURES

41900-00430	Payment to Developer	15,101	34,540	32,400	37,553	36,000
49150-00312	Administrative Fees	1,638	2,168	2,000	2,100	2,000
TOTAL EXPENSES		16,739	36,708	34,400	39,653	38,000

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 1-2 J & B Expansion

276

The purpose of this district is to assist with an approximately 109,250 square foot expansion to J & B Wholesale in the City. J & B is a distributor of food products and services to meat markets, retail grocery stores and food service distributors. This is an economic development district.

- NOTES:
- * First increment to be received in 2019.
 - * District de-certifies 12-31-2027.
 - * Financing is pay as you go where J & B Wholesale paid for improvements up front and is reimbursed for eligible expenses as TIF is received.
 - * Maximum project costs that can be reimbursed is \$502,652. This does not include interest costs.
 - * The interest rate is 4.5% simple, non-compounding interest.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	0	34,449	33,689	33,622
Revenues	67,430	67,282	67,170	67,050
Expenditures	(32,981)	(68,042)	(67,237)	(67,000)
Ending Balance	34,449	33,689	33,622	33,672

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
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REVENUES:

31000-31050	Tax Increments	67,150	67,150	67,000	67,095	67,000
36200-36210	Interest Earnings	133	75	0	75	50
36200-36215	Market Adjustment	147	57	0	0	0
TOTAL REVENUES		67,430	67,282	67,000	67,170	67,050

EXPENDITURES

41900-00430	Payment to Developer	30,993	66,524	66,500	65,237	65,000
49150-00312	Administrative Fees	1,988	1,518	2,000	2,000	2,000
TOTAL EXPENSES		32,981	68,042	68,500	67,237	67,000

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 3-5 New Plastics Plus

277

The purpose of this district is to assist with the construction of an approximately 72,000 square foot manufacturing facility. This is an economic development district.

NOTES:

- * First increment to be received in 2021.
- * District de-certifies 12-31-2029 (9 years of increment)
- * Financing is pay as you go where the New Plastics Plus will pay for improvements up front and be reimbursed for eligible expenses as TIF is received.
- * Maximum project costs that can be reimbursed is lesser of \$1,319,706 or actual costs. This does not include interest costs.
- * The interest rate is 5.0% simple, non-compounding interest, based on a 360 day year.

	2019	2020	Estimated 2021	Projected 2022
FUND BALANCE				
Beginning Balance	(2,000)	(3,465)	13,832	92,524
Revenues	(140)	18,815	184,248	184,100
Expenditures	(1,325)	(1,518)	(105,556)	(184,700)
Ending Balance	(3,465)	13,832	92,524	91,924

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
31000-31050	Tax Increments	0	18,903	134,526	184,248	184,000
36200-36210	Interest Earnings	(66)	(50)	0	0	100
36200-36215	Market Adjustment	(74)	(38)	0	0	0
	TOTAL REVENUES	(140)	18,815	134,526	184,248	184,100
EXPENDITURES						
41900-00430	Payment to Developer	0	0	61,798	103,456	182,700
49150-00312	Administrative Fees	1,325	1,518	2,000	2,100	2,000
	TOTAL EXPENSES	1,325	1,518	63,798	105,556	184,700

CITY OF ST. MICHAEL

2022 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 6-4 Connex Apartments

278

The purpose of this district is to assist in the construction of income based apartments.

NOTES:

- * First increment to be received in 2022.
- * District de-certifies 12-31-2047 (25 years of increment)
- * Financing is pay as you go where the Sand Companies Inc. paid for improvements up front and be reimbursed for eligible expenses as TIF is received.
- * Maximum project costs that can be reimbursed is lesser of \$469,488 or actual costs. This does not include interest costs.
- * The interest rate is 5.0% simple, non-compounding interest, based on a 360 day year.
- * First payment to the developer is August 1, 2022. The last payment will be made by February 1, 2048.

	2019	2020	Estimated 2021	Projected 2022
FUND BALANCE				
Beginning Balance	0	0	(4,544)	(6,594)
Revenues	0	(44)	(50)	33,950
Expenditures	0	(4,500)	(2,000)	(17,000)
Ending Balance	0	(4,544)	(6,594)	10,356

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
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REVENUES:

31000-31050	Tax Increments	0	0	0	0	34,000
36200-36210	Interest Earnings	0	(25)	0	(50)	(50)
36200-36215	Market Adjustment	0	(19)	0	0	0
	TOTAL REVENUES	0	(44)	0	(50)	33,950

EXPENDITURES

41900-00430	Payment to Developer	0	0	0	0	15,000
49150-00312	Administrative Fees	0	4,500	0	2,000	2,000
	TOTAL EXPENSES	0	4,500	0	2,000	17,000

DEBT SERVICE FUNDS

CITY OF ST. MICHAEL, MINNESOTA
December 31, 2021
(unaudited)

Year Payable	(Fund 328)		(Fund 330)		(Fund 332)		Totals	
	General Obligation Perm Impr Revolv Fund Refund Bonds Series 2012A ****	Interest	General Obligation Bonds Series 2014A ***	Principal	General Obligation Perm Impr Revolv Fund Refund Bonds Series 2020A *	Principal	Payments	Principal Interest
2022	326,113	15,458	80,000	8,400	265,000	106,200	801,171	671,113 130,058
2023	332,638	8,870	80,000	6,000	270,000	95,500	793,008	682,638 110,370
2024	275,030	2,768	80,000	3,600	280,000	84,500	725,898	635,030 90,868
2025			80,000	1,200	290,000	73,100	444,300	370,000 74,300
2026					300,000	61,300	361,300	300,000 61,300
2027					310,000	49,100	359,100	310,000 49,100
2028					315,000	36,600	351,600	315,000 36,600
2029					330,000	23,700	353,700	330,000 23,700
2030					340,000	12,000	352,000	340,000 12,000
2031					345,000	3,450	348,450	345,000 3,450
	933,781	27,096	320,000	19,200	3,045,000	545,450	4,890,527	4,298,781 591,746
	**** Gov't Fund portion only		**** Gov't Fund portion only		*PIR portion only			

CITY OF ST. MICHAEL, MINNESOTA
December 31, 2021
(unaudited)

(Fund 331)

Year Payable	Tax Abatement Bonds		Total Payment
	Serice 2020A		
	Principal	Interest	
2022	65,000	47,887	112,887
2023	65,000	45,288	110,288
2024	70,000	42,587	112,587
2025	70,000	39,788	109,788
2026	75,000	36,887	111,887
2027	75,000	33,888	108,888
2028	80,000	30,787	110,787
2029	80,000	27,588	107,588
2030	85,000	24,712	109,712
2031	90,000	22,538	112,538
2032	90,000	20,737	110,737
2033	90,000	18,938	108,938
2034	95,000	17,087	112,087
2035	95,000	15,188	110,188
2036	95,000	13,169	108,169
2037	100,000	10,975	110,975
2038	100,000	8,725	108,725
2039	105,000	6,353	111,353
2040	105,000	3,859	108,859
2041	110,000	1,306	111,306
	1,740,000	468,287	2,208,287

CITY OF ST. MICHAEL, MINNESOTA
December 31, 2021
(unaudited)

Year Payable	(Fund 331)		(Fund 332)		Totals		
	General Obligation Bonds Series 2018A		General Obligation Bonds Series 2020A		Payment	Principal	Interest
	Principal	Interest	Principal	Interest			
2022	110,000	78,431	15,000	52,000	255,431	125,000	130,431
2023	115,000	75,488	15,000	51,400	256,888	130,000	126,888
2024	115,000	72,469	15,000	50,800	253,269	130,000	123,269
2025	120,000	68,944	15,000	50,200	254,144	135,000	119,144
2026	125,000	65,269	15,000	49,600	254,869	140,000	114,869
2027	125,000	61,519	180,000	45,700	412,219	305,000	107,219
2028	130,000	57,694	190,000	38,300	415,994	320,000	95,994
2029	135,000	53,719	195,000	30,600	414,319	330,000	84,319
2030	140,000	49,594	200,000	23,700	413,294	340,000	73,294
2031	145,000	45,319	200,000	18,700	409,019	345,000	64,019
2032	150,000	40,800	205,000	14,650	410,450	355,000	55,450
2033	150,000	36,112	205,000	10,550	401,662	355,000	46,662
2034	155,000	31,250	210,000	6,400	402,650	365,000	37,650
2035	160,000	26,131	215,000	2,150	403,281	375,000	28,281
2036	170,000	20,769			190,769	170,000	20,769
2037	175,000	15,162			190,162	175,000	15,162
2038	180,000	9,281			189,281	180,000	9,281
2039	185,000	3,122			188,122	185,000	3,122
	<u>2,585,000</u>	<u>811,073</u>	<u>1,875,000</u>	<u>444,750</u>	<u>5,715,823</u>	<u>4,460,000</u>	<u>1,255,823</u>

CITY OF ST. MICHAEL
2022 BUDGET DEBT SERVICE FUNDS

FUND: **2012A G O Bond** **328**

NOTES: This bond refunds the 2007B Bond, the 2008A bond, and provides \$600,000 for the Iffert Construction project.

- * Transfers in are from Fund 450 Capital Projects Fund.
- * 2007B projects included the One Way Pair.
- * 2008A projects included Jamison Street, County 19 and Hwy 241 Business Park improvements.
- * Since the 2007B bond was paid partially with Water, Sewer and Storm System funds, (F601, 602, 604) those funds will continue to pay a portion of this bond. This fund is for the governmental portion only.
- * Final principal payment is scheduled for 2024.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	0	0	0	0
Revenues	736,327	341,721	344,324	341,971
Expenditures	(736,327)	(341,721)	(344,324)	(341,971)
Ending Balance	0	0	0	0

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
39000-39200	Transfer in - Fund 450	736,327	341,721	344,395	344,324	341,971
	TOTAL REVENUES	736,327	341,721	344,395	344,324	341,971
EXPENDITURES						
47000-00600	Bond Principal	697,648	313,067	321,982	321,982	326,113
47000-00610	Bond Interest	38,266	28,220	21,913	21,913	15,458
47000-00620	Fiscal Agent Fees	413	434	500	429	400
	TOTAL EXPENSES	736,327	341,721	344,395	344,324	341,971

CITY OF ST. MICHAEL
2022 BUDGET DEBT SERVICE FUNDS

FUND: **2014A G O Bond**

330

Projects include: 2014 NE Reconstruction, I-94 Utilities expansion and WWTF BioSolids Project.
This fund is for the street portion of the 2014 NE Reconstruction project only. The Water, Sewer, and Storm System funds pay for the other portions of the bond.

NOTES: In the Revolving Fund, assessments go into the capital project fund and the amount needed for bond payments is transferred into the debt service fund as needed. Thus, excess funds can be used for other projects. The transfer in comes from Fund 450, Capital Projects.

	2019	2020	Estimated 2021	Projected 2022
FUND BALANCE				
Beginning Balance	0	0	0	0
Revenues	93,799	92,194	90,499	88,465
Expenditures	(93,799)	(92,194)	(90,499)	(88,465)
Ending Balance	0	0	0	0

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
39000-39200	Transfer in - Fund 450	93,799	92,194	90,499	90,499	88,465
39000-39310	Bonds Issued	0	0	0	0	0
	TOTAL REVENUES	93,799	92,194	90,499	90,499	88,465
EXPENDITURES						
47000-00600	Bond Principal	80,000	80,000	80,000	80,000	80,000
47000-00610	Bond Interest	13,600	12,000	10,400	10,400	8,400
47000-00620	Fiscal Agent Fees	199	194	99	99	65
	TOTAL EXPENSES	93,799	92,194	90,499	90,499	88,465

CITY OF ST. MICHAEL
2022 BUDGET DEBT SERVICE FUNDS

FUND: **2018A G O Bond**

331

This bond was sold to finance the construction of a Public Works storage facility.

NOTES: This is a general obligation bond financed by tax levy. The levy collected in 2022 is for the 2022 bond payment. Payments prior to 2020 are made from funds in the Capital Building Fund (420).

* Levy funds will be deposited directly into this debt service fund. If there are additional funds at the end of the bond life, the levy for the final year will be decreased. If there is a shortfall, funds will come from the Capital Building Fund (420).

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	0	201,476	216,401	222,432
Revenues	306,294	205,381	198,262	201,620
Expenditures	(104,818)	(190,456)	(192,231)	(188,931)
Ending Balance	201,476	216,401	222,432	235,121

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
31000-31000	Bond levy	198,974	201,229	199,585	197,589	201,370
31000-31021	Delinquent Taxes	0	1,204	0	600	250
31000-31055	Excess TIF	167	135	0	110	0
31000-31910	Penalties & Interest	26	36	0	(37)	0
36200-36210	Interest Earnings	2,309	2,777	0	0	0
39000-39200	Transfer in (F420)	104,818	0	0	0	0
TOTAL REVENUES		306,294	205,381	199,585	198,262	201,620
EXPENDITURES						
47000-00600	Bond Principal	0	105,000	110,000	110,000	110,000
47000-00610	Bond Interest	104,318	84,956	81,731	81,731	78,431
47000-00620	Fiscal Agent Fees	500	500	500	500	500
TOTAL EXPENSES		104,818	190,456	192,231	192,231	188,931

CITY OF ST. MICHAEL
2022 BUDGET DEBT SERVICE FUNDS

FUND: **2020A G O Bond**

332

This bond refunds the 2009C Library Bond, finances the 2020 Street Reconstruction project and the construction of Town Center Park.

- NOTES: Albertville contributes toward the Library Bond based on a formula. Hanover contributes \$11,000 per year through 2030.
- * The Town Center Park portion is a tax abatement bond. Transfers will be made from the General Fund for this portion of the bond.
 - * Since the debt levy for the library and street reconstruction (PIR) portions will be deposited into Fund 450 beginning in 2021, starting with the 2022 payment, Fund 450 will pay those portions. The 2021 library portion will be paid by a transfer from the General Fund.
 - * Last payment will be made in 2041.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	0	0	0	0
Revenues	0	0	288,893	551,563
Expenditures	0	0	(288,893)	(551,563)
Ending Balance	0	0	0	0

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
33400-33440	Intergovernmental Aid	0	0	27,564	25,671	23,177
39000-39200	Transfer-GF library	0	0	62,822	64,715	0
39000-39200	Transfer-GF TC Park	0	0	60,764	60,764	112,985
39000-39200	Transfer in (F450)	0	0	137,743	137,743	415,401
TOTAL REVENUES		0	0	288,893	288,893	551,563
EXPENDITURES						
47000-00600	Bond Principal	0	0	25,000	25,000	345,000
47000-00610	Bond Interest	0	0	263,418	263,418	206,088
47000-00620	Fiscal Agent Fees	0	0	475	475	475
TOTAL EXPENSES		0	0	288,893	288,893	551,563

CAPITAL PROJECTS FUNDS

CITY OF ST. MICHAEL
2022 BUDGET

CAPITAL PROJECT FUNDS

FUND: **Street Light Replacement Fund 403**

The purpose of this fund is to set aside funds to replace street lights as needed.

NOTES: 15% of electric franchise fee revenue is dedicated to street light replacement.

- > Future LED fixture replacement is anticipated for City owned decorative lights when economically feasible.
- > Extra lights were purchased to keep in inventory in 2019.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	229,178	264,154	306,213	350,289
Revenues	53,924	48,473	51,576	47,000
Expenditures	(18,948)	(6,414)	(7,500)	(10,000)
Ending Balance	264,154	306,213	350,289	387,289

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
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REVENUES:

34000-34000	Charge for service	3,035	0	0	5,576	0
36200-36210	Interest Earnings	4,476	3,444	775	3,000	3,000
36200-36215	Market Adjustments	4,969	2,640	0	0	0
37000-37004	Late fees	0	0	0	0	0
38000-38070	Electric franchise fee	41,444	42,389	42,000	43,000	44,000
TOTAL REVENUES		53,924	48,473	42,775	51,576	47,000

EXPENDITURES

43160-00200	Street Light materials	13,878	97	0	0	0
43160-00400	Street Light repair	5,070	6,317	10,000	7,500	10,000
43160-00500	Street Light capital	0	0	0	0	0
TOTAL EXPENSES		18,948	6,414	10,000	7,500	10,000

Fire Equipment Fund 404: Ten-Year Budget Projection - Feb 2021

Beg Cash Balance	Notes										
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
	\$955,034	\$1,062,534	\$1,125,034	\$1,229,034	\$592,284	\$420,784	\$482,784	\$ 459,284	\$ 611,284	\$ 721,784	
REVENUES											
Donations	0	0	0	0	0	0	0	0	0	0	
Interest earnings	7,500	2,500	3,000	3,250	3,500	2,000	1,500	2,000	2,500	2,500	
Sale of Assets	0	0	1,000	0	0	0	0	0	0	0	
Transfer from other funds	80,000	90,000	100,000	110,000	120,000	130,000	140,000	150,000	150,000	150,000	
State Local Govt Aid (LGA)	70,000										
Grants											
TOTAL REVENUES	157,500	92,500	104,000	113,250	123,500	132,000	141,500	152,000	152,500	152,500	
EXPENSES											
Capital purchases	(50,000)	(30,000)		(750,000)	(295,000)	(70,000)	(165,000)		(42,000)		
replace air compressor											
replace rescue vehicle											
TOTAL EXPENSES	(50,000)	(30,000)	0	(750,000)	(295,000)	(70,000)	(165,000)	0	(42,000)	0	
Estimated Balance	1,062,534	1,125,034	1,229,034	592,284	420,784	482,784	459,284	611,284	721,784	874,284	

NOTES

Future needs by year:

2022	50,000	grass rig
2023	30,000	boat, slip in firefighting unit
2024		
2025	750,000	pumper (\$600,000), SCBA gear (\$150,000)
2026	295,000	tanker; Lucas machine; turnout gear
2027	70,000	replace chief vehicle
2028	165,000	replace 98 Ford E-Super
2029		
2030	30,000	radio base, ATV
	12,000	Extrication tool
2031		
2032	500,000	replace Pierce Quantum firetruck

CITY OF ST. MICHAEL

2022 BUDGET

CAPITAL PROJECT FUNDS

FUND: FIRE EQUIPMENT 404

This fund pays for capital equipment purchases for the Fire Department.

NOTES:

- * An extractor/gear washer was purchased in 2019. A grant for this purchase was received in 2020.
- * 2020 expenditures are to replace a rescue unit that became unreliable and an air compressor.
- * It is planned to replace the grass rig in 2022.
- * Anticipated future purchases are a boat and slip in firefighting unit in 2023 for \$30,000. Around 2025 a fire pumper will be replaced. This fund will have minimal purchases so funds can be set aside for the above noted expenditures.
- * See 10 year CIP for long range plan.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	491,628	639,271	795,063	957,533
Revenues	157,668	208,262	162,470	157,500
Expenditures	(10,025)	(52,470)	0	(50,000)
Ending Balance	639,271	795,063	957,533	1,065,033

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES:						
33400-33100	State grant	0	9,022	0	0	0
33400-33401	Local Govt Aid (LGA)	75,000	75,000	70,000	70,000	70,000
35000-35525	Donations to Fire Dept.	0	0	0	5,500	0
36200-36210	Interest Earnings	10,742	8,061	2,000	7,500	7,500
36200-36215	Market Adjustment	11,926	6,179	0	0	0
39100-39101	Sale of Fixed Assets	0	0	0	9,470	0
39000-39200	Transfers In	60,000	110,000	70,000	70,000	80,000
TOTAL REVENUES		157,668	208,262	142,000	162,470	157,500
EXPENDITURES						
42200-00500	Capital Expenses	10,025	52,470	0	0	50,000
TOTAL EXPENSES		10,025	52,470	0	0	50,000

Capital Equipment Fund 405: Ten-Year Budget Projection - Feb 2021

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Beg Cash Balance	\$1,086,088	\$1,132,153	\$1,140,153	\$780,653	\$866,153	\$895,653	\$840,653	\$939,153	\$1,066,153	\$1,222,653
Notes										
REVENUES										
Interest earnings	4,000	3,000	2,000	1,500	1,000	1,000	1,000	1,000	2,000	2,000
Sale of Assets	0	0	0	0	0	0	0	0	0	0
Transfer from other funds	491,500	520,000	548,500	577,000	605,500	634,000	662,500	691,000	719,500	748,000
LGA	37,565									
TOTAL REVENUES	533,065	523,000	550,500	578,500	606,500	635,000	663,500	692,000	721,500	750,000
EXPENSES										
Street Equipment	(400,000)	(482,000)	(345,000)	(397,000)	(447,000)	(400,000)	(400,000)	(400,000)	(400,000)	(400,000)
Park Equipment	(87,000)	(33,000)	(190,000)	(96,000)	(100,000)	(125,000)	(125,000)	(125,000)	(125,000)	(125,000)
Playground structures			(325,000)			(150,000)				(60,000)
Inspections vehicles										
Engineer vehicles			(50,000)			(30,000)	(15,000)	(40,000)	(40,000)	(40,000)
Other										
TOTAL EXPENSES	(487,000)	(515,000)	(910,000)	(493,000)	(577,000)	(690,000)	(565,000)	(565,000)	(565,000)	(625,000)
Estimated Balance	1,132,153	1,140,153	780,653	866,153	895,653	840,653	939,153	1,066,153	1,222,653	1,347,653

NOTES

Street vehicles and equipment need to be replaced every 12-15 years; some heavier less used equipment can be 20 years; See CIP Master Worksheet
In 2016, the transfer from Parks was increased by \$25,000 to start saving for Playground Structure replacement. At the time it was estimated to replace a structure every 3 years at \$75,000 per park. It is now estimated that the cost for Lower Rec Park will be around \$250,000 and other parks will be \$150,000.

2022	Street: Mack truck \$259,000, PW Supv Truck \$50,000, 3/4 Ton Pickup \$32,000, One Ton Dump Truck \$59,000 (total \$400,000)
	Park: Kubota Tractor \$55,000, 3/4 Ton Pickup \$32,000 (total \$87,000)
2023	Street: 721 Loader \$245,000, 1 ton truck \$62,000 and Used 140 Blade \$175,000 (total \$482,000)
	Park: Side by Side \$10,000; John Deer Zero Turn Mower \$23,000 (total \$33,000)
2024	Street: Mack truck \$280,000; Bobcat 2205 \$65,000 (total \$345,000)
	Park: Kubota tractor \$60,000; Toro 5900 mower \$130,000 (total \$190,000)
	Playground: update Lower Rec & Welter/Ivory Park equipment
	Other: Baseball/Skating lighting
2025	Street: Dump truck \$294,000; skid steer loader \$66,000; 3/4 Ton Pickup \$37,000 (total \$397,000)
	Park: Tractor \$61,000 ; Bucket Truck Used \$35,000 (Total \$96,000)
2026	Street: Dump truck \$300,000; Mini Back Hoe \$110,000; 3/4 Ton Pickup \$37,000 (total \$447,000)
	Park: Grass Sweeper \$40,000 ; Supv Truck \$60,000 (Total \$100,000)
	Other: Scoreboard at Lower Rec \$20,000; Bridge repair \$10,000
2027	Playground: update Walnut Park
	Other: Batting cage and fencing \$15,000

CITY OF ST. MICHAEL

2022 BUDGET

CAPITAL PROJECT FUNDS

FUND: **Road-Engineer-Building Inspections-Park Equipment Fund 405**

This fund pays for capital equipment purchases.

NOTES:

Capital purchases in each year:

- * 2019: Shop sweeper \$37,000; Snowblower \$6,420; 2 loaders \$422,956; ballfield grader \$27,789; zero turn mower \$11,070 and 60" mower \$10,103.
- * 2020: Car lift \$8,325; compact loader \$63,860; Crackseal router \$25,945; Small loader \$73,013; 2 Mack truck chassis \$263,923; Chev 3500 \$85,226; Tilt trailer \$9,133; Kubota tractor \$52,046, hydroseeder \$27,795 and Grass Sweeper \$38,795.
- * 2021: Inspection vehicles \$90,000; Grader \$44,000; Generator \$36,397; Loader \$61,830; Volvo grader \$35,150; Plow boxes for Mack trucks \$250,000; 1 ton truck \$42,000, Kubota vehicle \$9,484; Groundskeeper mower \$83,049 and 1/2 ton truck \$25,000.
- * 2022: Plow truck \$259,000; Pickup/utility truck \$50,000, 3/4 ton truck \$32,000, 1 ton dump truck \$59,000; Kubota tractor \$55,000 and 3/4 ton pickup \$32,000.
- * Sale of assets in 2019 was for 2 loaders. Sales in 2020 was a small loader trade in. 2021 sales were a Bobcat sweeper, Chevy truck, and grader.
- * Council allocated another \$100,000 of LGA to this fund for 2020 (Fund 420 will have no allocation for a year.)
- * See 10 year Capital Improvement Plan.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	828,412	781,827	1,271,266	1,116,072
Revenues	468,753	1,137,500	551,716	533,065
Expenditures	(515,338)	(648,061)	(706,910)	(487,000)
Ending Balance	781,827	1,271,266	1,116,072	1,162,137

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
33400-33401	Local Govt Aid (LGA)	100,000	200,000	37,565	37,565	37,565
36200-36210	Interest Earnings	13,196	9,284	4,000	7,500	4,000
36200-36215	Market Adjustment	14,650	7,116	0	0	0
39100-39101	Sale of Fixed Assets	80,907	83,100	0	43,651	0
39000-39200	Transfer-Gen'l Fund	47,000	585,000	160,000	160,000	188,500
43100-39200	From Street Dept.	160,000	200,000	250,000	250,000	250,000
42400-39200	From Inspections	5,000	5,000	5,000	5,000	5,000
45200-39200	From Park Dept.	45,000	45,000	45,000	45,000	45,000
43000-39200	From Engineering	3,000	3,000	3,000	3,000	3,000
	TOTAL REVENUES	468,753	1,137,500	504,565	551,716	533,065

EXPENDITURES

42400-00500	Capital - Inspections	0	0	0	90,000	0
43000-00500	Capital - Engineering	0	0	30,000	30,000	0
13100-00500	Heavy Equip-Streets	466,376	529,425	292,000	469,377	400,000
45200-00500	Heavy Equip-Parks	48,962	118,636	107,000	117,533	87,000
	TOTAL EXPENSES	515,338	648,061	429,000	706,910	487,000

Capital Building Fund 420: Ten-Year Budget Projection - July 2021

	Notes										
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Beg Cash Balance	\$1,215,575	\$1,108,114	\$982,403	\$1,125,953	\$1,277,253	\$1,324,978	\$1,465,728	\$1,656,478	\$1,847,228	\$2,038,228	\$2,124,478
REVENUES											
Interest earnings	9,000	7,500	7,000	5,000	7,000	7,250	7,500	7,750	8,000	8,500	9,000
Donations	72,500	0	0	0	0	0	0	0	0	0	0
Sale of Assets	0	0	0	0	0	0	0	0	0	0	0
Transfer from other funds	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
State Local Govt Aid (LGA)	0	0	0	0	0	0	0	0	0	0	0
Farm rent	6,789	6,789	6,800	6,800	6,800	7,000	7,000	7,000	7,250	7,250	7,250
Bond Funds	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	288,289	214,289	213,800	211,800	213,800	214,250	214,500	214,750	215,250	215,750	216,250
EXPENSES											
General (taxes on farm land)	(4,750)	(5,000)	(5,250)	(5,500)	(5,575)	(6,000)	(6,250)	(6,500)	(6,750)	(7,000)	(7,000)
Ice Arena Capital Replacement Fund	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(17,500)	(17,500)	(17,500)	(17,500)	(17,500)	(17,500)
Central Fire (parking lot, carpet)		(250,000)	(50,000)								
Civic Center replacements	(20,000)	(35,000)			(145,500)	(50,000)				(105,000)	
Frankfort Station building-roof		(30,000)									
Central Fire floor replacement		(50,000)									
Town Center Park		(300,000)									
PW Building crane				(40,000)							
Other		(6,000)	(5,000)								
TOTAL EXPENSES	(395,750)	(340,000)	(70,250)	(60,500)	(166,075)	(73,500)	(23,750)	(24,000)	(24,250)	(129,500)	(24,500)
Estimated Balance	1,108,114	982,403	1,125,953	1,277,253	1,324,978	1,465,728	1,656,478	1,847,228	2,038,228	2,124,478	2,316,228

NOTES

After lease/revenue bond for PW and Fire Station was paid off, \$185K amount that was going to bond payments transferred here starting in 2016
Transfers in consists of the \$185,000 + \$15,000 for the ice arena. In 2020, council transferred \$150,000 from 2019 General Fund excess for Town Center Park.

Future needs by year:

2021	20,000	Civic Center replacements: fridge/freezer, phone system, TV's and obsolete equip.
2022	35,000	Civic Center replacements: fridge/freezer, phone system, TV's and obsolete equip.
2022	250,000	pave Central Fire parking lot when County widens Cty 19 (also retaining wall on back side)
2023	50,000	Central Fire carpet
2024	20,000	Crane in PW building
2025	145,500	civic center carpet; senior center tables and chairs; library blinds; A/V updates
2026	50,000	civic center tables, chairs, benches
2027		
2028		
2029		
2030	105,000	civic center TV's, kitchen fridge/freezer, oven, carpet
2031		

CITY OF ST. MICHAEL

2022 BUDGET

CAPITAL PROJECT FUNDS

FUND: **Capital Building Fund****420**

This fund originated to save money for a new civic center. Now that the civic center has been built, this fund continues to provide funding for future buildings or major repairs/renovations.

Notes:

- ✍ The City rents out the Fehn farm land it purchased for future building. The rental revenue and property taxes are paid from this fund as this fund paid for part of the land.
- ✍ The farm land bid was extended for another 3 years and ends in 2022. It is rented for \$251.43/acre.
- ✍ Donations are for Town Center Park. Town Center Park expenses for most of 2021 and beyond will be made from the donations.
- ✍ Transfers In comes from the General Fund. In 2020, Council authorized an additional \$150,000 transfer from General Fund to this fund for Town Center Park buildings. This was from 2019 General Fund balance excess. From 2020 excess General Fund Balance council authorized transfers of \$120,000 for Town Center Park, \$15,000 to replace the south Civic Center doors and \$500,000 for a future athletic complex. This was in addition to the regular transfers of \$15,000 for the ice arena and \$185,000 for capital building upkeep.
- ✍ In 2020, a tax abatement bond was sold to finance the construction of Town Center Park. Since much of the park consists of buildings (bathroom, shelter, etc.) the project is part of this fund. It is also proposed to use \$420,000 of fund balance as well as the \$150,000 transfer noted above and \$80,000 budgeted 2020 year end transfer from General Fund. The Park Dedication Fund will pay for \$895,000 of the costs.
- ✍ Transfers out in 2019 is \$58,730 for the last payment on the Landmark Drive assessment and \$104,818 for the debt service payment on the 2018 G O Bond (Fund 331) for the Public Works storage facility. Beginning in 2020, levied funds will make the bond payments. A transfer will only be made in the event levied funds collected are not enough to cover the bond payment.
- ✍ Cental Fire expenses for 2021 is to replace the floor. In 2022, it is planned to expand the parking lot.
- ✍ See the 10 year Capital Improvement Plan (CIP) for further details.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	797,161	825,347	1,281,338	1,173,877
Revenues	340,031	2,921,153	288,289	214,289
Expenditures	(311,845)	(2,465,162)	(395,750)	(340,000)
Ending Balance	825,347	1,281,338	1,173,877	1,048,166

"(continued on next page)

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
33400-33401	Local Govt Aid (LGA)	100,000	0	0	0	0
34000-34000	Farm Rent	6,788	6,789	6,789	6,789	6,789
35000-35510	Dontations	0	71,485	25,000	72,500	0
36200-36210	Interest Earnings	15,905	11,698	4,000	9,000	7,500
36200-36215	Market Adjustment	17,338	7,939	0	0	0
39000-39200	Transfers In	200,000	985,000	200,000	200,000	200,000
39300-39315	Bonds Issued	0	1,838,242	0	0	0

TOTAL REVENUES	340,031	2,921,153	235,789	288,289	214,289
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EXPENDITURES

41900	General Government	7,654	4,468	5,500	4,750	5,000
41940	PW roof replacement	0	14,638	0	0	0
41943	Ice Arena	105,884	15,000	15,000	15,000	15,000
41946	PW Cold Storage Bldg	34,077	0	0	0	0
41960	Civic Center	0	7,205	55,000	20,000	35,000
42280	Frankfort roof rplcmt	0	0	0	0	30,000
42280	Central Fire Station	0	0	50,000	50,000	250,000
46264	Town Center Park	0	2,341,663	0	300,000	0
47000	Bond sale fees	0	35,556	0	0	0
49150	Adminstrative fees	682	46,632	0	6,000	5,000
49360	Transfers out	163,548	0	0	0	0

TOTAL EXPENSES	311,845	2,465,162	125,500	395,750	340,000
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Capital Project Fund 450 Estimated Budget - July 2021

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Beg Cash Balance	\$2,866,614	\$3,393,445	\$4,019,448	\$4,151,612	\$2,624,177	\$2,808,197	2,883,777	2,991,977	2,683,077	2,275,777

*see note below

REVENUES										
Taxes/Levy	801,606	834,140	859,408	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Del tax/excess TIF	35,000	3,100								
Fed/State/DNR grants	0	0	0	0	0	0	0	0	0	0
Local Govt Aid (LGA)	0	0	0	0	0	0	0	0	0	0
MSA Construction	396,306	500,000	500,000	1,000,000	0	0	0	0	0	0
Special Assessmts.	923,123	315,100	250,000	300,000	250,000	300,000	250,000	300,000	300,000	300,000
New Recon Assessmts	0		252,000		231,000		228,000	60,000	60,000	60,000
Interest Earnings	20,000	20,000	20,000	25,000	30,000	16,000	18,000	19,000	20,000	16,000
Misc	330									
IFL Payments **	35,000	36,000	36,000	36,000	36,500	36,500	36,500	36,500	36,500	36,750
Electric Franchise	131,500	135,000	135,000	135,500	135,500	135,500	135,500	135,500	135,500	136,000
Transfers in-Gen Fund	250,000	250,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Transfer F604-OneWay	78,000	0	0	0	0	0	0	0	0	0
Transfr Ent-new proj	0	0	50,000	0	50,000	0	50,000	0	0	0
Transfer F601 Water	100,000	200,000	173,959	0	0	0	0	0	0	0
Transfer F602 Sewer	0	0	0	0	0	0	0	0	0	0
Bonds Issued (10 Yr)	0	0	1,250,000	0	1,250,000	0	1,000,000	0	750,000	0
TOTAL REVENUES	2,770,865	2,293,340	3,676,367	2,646,500	3,133,000	1,638,000	2,868,000	1,701,000	2,452,000	1,698,750

EXPENSES										
Bond P&I Payment	(1,438,584)	(845,837)	(1,024,203)	(953,935)	(673,980)	(587,420)	(584,800)	(579,900)	(579,300)	(575,700)
Future P&I Bond Pay	0	0	(500,000)	(500,000)	(750,000)	(750,000)	(950,000)	(1,200,000)	(1,200,000)	(1,200,000)
General Expenses	(117,000)	(117,000)	(20,000)	(20,000)	(25,000)	(25,000)	(25,000)	(30,000)	(30,000)	(30,000)
Project Exp.	(788,450)	(304,500)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
MSA Proj Exp (list below)		(500,000)	(500,000)	(2,500,000)						
Future Re-con Exp			(1,300,000)		(1,300,000)		(1,000,000)		(850,000)	
TOTAL EXPENSES	(2,244,034)	(1,667,337)	(3,544,203)	(4,173,935)	(2,948,980)	(1,562,420)	(2,759,800)	(2,009,900)	(2,859,300)	(2,005,700)
Estimated Balance	3,393,445	4,019,448	4,151,612	2,624,177	2,808,197	2,883,777	2,991,977	2,683,077	2,275,777	1,968,827

*The difference between cash balanced noted here and fund balance on the budget worksheet is due to receivables and liabilities booked. Fund balance is less mainly due to booking the unearned portion of MSA funds we have received as a liability.

** Interest on IFL recorded but not paid as F271 TIF 602 Cornerstone Apartments has negative cash balance. Payments estimated started 2020.

*** Other potential Revenue from Deferred Assessments is not included with these estimates

*** Bond payments also include fiscal agent fees; Fund 450 does not pay for the following bonds: 2009C and 2010B, portions of 2012A, 2012B, 2014A, 2018A and 2020A.

***General Expenses includes arbitrage monitoring on bonds as well as tax court fees, admin fees and Crow River Erosion maintenance.

Anticipated MSA Projects include: 2022 - CSAH 19 Expansion, 2023 MacIver Avenue Reconstruction, 2024 MSA Streets Mill and Overlay.

CITY OF ST. MICHAEL

2022 BUDGET

Capital Project Funds

FUND: CAPITAL PROJECTS 450

- NOTES:
- In PIR Funds, special assessments are deposited into the capital project fund. Only the amount needed for the bond payment is transferred as needed.
 - * The levy in this fund is for bonded debt.
 - * The State Grant in 2020 is from Mn DOT for the Oakwood Parkway signal and is up to half the actual costs of the signal.
 - * In 2020, a large reconstruction project was done in both the northeast and southwest portions of the City. A bond was sold to finance the project as well as assessments. Special Assessment revenue is higher in 2020 due to these assessments.
 - * Payment in lieu of assessment received in 2019 was for Lenz-Hillwood and Jamison Ave. Payments received in 2020 were for Ogren Improvements (I-94 Business Park). In 2021, payments were received for Jamison Avenue, County Road 35 improvements, Town Center improvements and Kadler Avenue reconstruction.
 - * An Interfund loan is due from the Cornerstone Apartment TIF District. The principal amount is booked as a receivable in this fund, however the interest is a revenue. See Fund 271 for further information.
 - * In 2020, Council authorized additional transfers from General Fund into this fund. \$780,000 was so pay off the 2012B Bond. \$88,000 was for the Naber Avenue sidewalk project to be completed in 2021. See below for a breakdown of Transfers In.
 - * Sale of ROW in 2019 was to Dairy Queen to allow them to expand their site. In 2020, another remnant parcel from the Hwy 241 expansion project was sold for the purpose of Cornerstone Apartments II.
 - * Transfers Out will be more than budgeted in 2021 due to paying off the 2012B Bond. A breakdown of Transfers Out is listed below.
 - * Administration fees of 2% of project expenses are charged and paid to the General Fund.
 - * See separate 10 year plan for long range forecasts and plans.

Transfers into this fund include:	2019	2020	2021	2022
General Fund	150,000	1,118,000	250,000	250,000
Civic Buildings (420)	58,730	0	-	-
Water Fund (601)	100,000	100,000	100,000	200,000
Sewer Fund (602)	87,545	0	-	-
Storm (604)-OneWay	65,000	80,000	78,000	-
Storm (604)-CSAH 19	75,000	20,000	0	0
Total	536,275	1,318,000	428,000	450,000

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CITY OF ST. MICHAEL

2022 BUDGET

Capital Project Funds

FUND: CAPITAL PROJECTS 450

Transfers out of this fund provide for the following debt service payments:

	2019	2020	2021	2022
Fund 326/2010C Ref	3,042,722	0	0	0
Fund 327/2011A Ref	374,534	1,789,086	0	0
Fund 328/2012A Bond	736,327	341,721	344,324	341,971
Fund 329/2012B Bond	214,923	217,626	865,724	0
Fund 330/2014A Bond	93,799	92,194	90,499	88,465
Fund 332/2020A Bond	0	0	137,743	415,401
	4,462,305	2,440,627	1,438,290	845,837

Outstanding Bonds:	2019	2020	2021	2022
*1 2011A Refunding (327)	1,750,000	-	-	-
*2 2012A G O (328)	1,568,830	1,255,764	933,781	607,668
*3 2012B Refunding (329)	302,894	85,553	-	-
*4 2014A G O (330)	480,000	400,000	320,000	240,000
*7 2020A Bond (332)	-	4,235,000	4,210,000	3,930,000
	4,101,724	5,976,317	5,463,781	4,777,668

- *1 The 2011A Bond was called 08-19-20 resulting in a savings of \$70,371.
- *2 Because this bond refunded the 2007B bond which was split between Fund 450, 601, 602 and 604, the 2012A bond has the same split. Only the Fund 450 portion is reflected here.
- *3 The 2012B Bond was called 03-12-2021.
- *4 Street portion of 2014 NE Reconstruction project only. Funds 601, 602, and 604 pay for the rest of this bond.
- *7 Street reconstruction portion of this bond only.

Fund 450 Capital Projects

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	2,832,644	1,036,621	2,889,221	3,347,086
Revenues	3,324,378	8,117,579	2,720,544	2,272,765
Expenditures	(5,120,401)	(6,264,979)	(2,262,679)	(1,674,237)
Ending Balance	1,036,621	2,889,221	3,347,086	3,945,614

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CITY OF ST. MICHAEL

2022 BUDGET

Capital Project Funds

FUND: CAPITAL PROJECTS		450				
ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
31000-31000	Property Taxes	791,515	680,174	809,703	801,606	834,140
31000-31021	Delinquent Property Tax	4,782	4,070	3,000	3,000	2,500
31000-31055	Excess TIF	663	457	500	500	500
31000-31910	Penalties & Interest	204	120	100	0	100
	Taxes	797,164	684,821	813,303	805,106	837,240
33400-33400	State Grants - Oakwd	0	156,926	0	0	0
33400-33401	Local Govt Aid (LGA)	10,915	10,915	0	0	0
33400-33419	MSA Construction	743,961	793,041	0	396,306	500,000
	Intergovernmental	754,876	960,882	0	396,306	500,000
34000-34315	Project Plans/Specs	0	103	0	330	0
34000-37251	Lateral Benefit Charge	8,648	3,508	0	0	0
	Misc Charges/Rev	8,648	3,611	0	330	0
36000-36100	Special Assessments	799,202	1,346,847	350,000	537,000	315,000
36000-36102	Penalties & Interest	3,339	697	2,000	150	100
36000-36105	Pymt lieu of assessmnt	121,585	139,378	0	385,973	0
	Assessments/Penalties	924,126	1,486,922	352,000	923,123	315,100
36200-36205	Interfund loan interest	15,513	16,133	16,219	16,179	15,425
36200-36210	Interest Earnings	37,565	16,050	6,000	20,000	20,000
36200-36215	Market Adjustment	41,706	10,828	0	0	0
	Interest Earnings	94,784	43,011	22,219	36,179	35,425
37000-37050	Misc Reimbursements	9,173	0	0	0	0
38000-38070	Electric Franchise	124,332	127,167	124,000	131,500	135,000
39000-39200	Transfer in	536,275	1,318,000	428,000	428,000	450,000
39000-39150	Sale of project ROW	75,000	62,813	0	0	0
39300-39310	Bonds Issued	0	3,430,352	0	0	0
	TOTAL REVENUES	3,324,378	8,117,579	1,739,522	2,720,544	2,272,765

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CITY OF ST. MICHAEL

2022 BUDGET

Capital Project Funds

FUND: CAPITAL PROJECTS 450

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
EXPENDITURES						
41600-00304	Legal Services	2124	2,509	2,000	2,000	2,000
41900-00300	General Prof Services	10,359	1,809	15,000	15,000	15,000
43129-00500	Cty Rd 19 Expansion	0	0	0	17,950	500,000
43136-00500	I-94 Expand to Albertvll	2,165	6,488	0	7,500	7,500
43189-00500	2017 MSA Recon	69,980	0	0	0	0
43190-00500	Edgwd-Town Ctr North	62,329	375	0	0	0
43192-00300	Hwy 241 Signal	11,160	446,975	10,000	15,000	0
43193-00500	CSAH 18 Wright Cty	3,325	0	0	0	0
43194-00500	Lincoln Drive	141,590	96,786	0	2,000	0
43195-00500	2018 MSA Overlay	4,998	0	0	0	0
43196-00500	MacIver Reconstruction	0	0	200,000	0	200,000
43197-00500	2020 Reconstruction	91,284	3,007,732	100,000	420,000	2,000
43198-00500	Hillcrest Drive	161,667	0	0	0	0
43199-00500	Traffic Control	10,658	0	10,000	10,000	10,000
43200-00500	Jamison LBF Improv	0	53,312	0	0	0
43201-00300	Railroad Quiet Zone	0	1,914	0	10,000	10,000
43202-00300	County Rd 35 Project	0	0	0	5,000	5,000
45263-00400	Crow River Erosion	0	0	1,000	1,000	0
45267-00500	Hwy 241 Trail-O'Day	69,750	63,124	0	200,000	50,000
45268-00500	Naber Ave Sidewalk	0	0	0	100,000	20,000
	Capital Outlay	628,906	3,676,706	321,000	788,450	804,500
47000-00620	Fiscal Agent Fees	0	61,724	0	0	0
49150-00312	Admin Fees	16,707	81,604	6,000	18,645	6,900
49360-00700	Transfers	4,462,305	2,440,627	658,361	1,438,584	845,837
	TOTAL EXPENSES	5,120,401	6,264,979	1,002,361	2,262,679	1,674,237

ENTERPRISE FUNDS

Utility Fund Payments to Capital Project Fund 450

Updated: July 12, 2021

Storm												
	Original Total	Int est to 1-12	2005 - 2014	2015	2016	2017	2018	2019	2020	Planned 2021	Budget 2022	Balance
One Way Pair	-\$745,000	-\$73,000	\$410,000	\$65,000	\$ 20,000	\$ 50,000	\$50,000	\$65,000	\$80,000	\$78,000	\$0	\$0
Crow River Erosion	-\$30,000	\$0	\$15,000	\$10,000	\$ 5,000						\$0	\$0
Quam Recon	-\$40,000	-\$5,000	\$20,000	\$10,000	\$15,000						\$0	\$0
SE Recon	-\$48,485	-\$6,000	\$20,000	\$10,000	\$10,000	\$14,485					\$0	\$0
CSAH 19 Widening	-\$185,000	\$0	\$30,000	\$10,000	\$10,000	\$20,000	\$20,000	\$75,000	\$20,000			\$0
		\$0										\$0
Total	-\$1,048,485	-\$84,000	\$495,000	\$105,000	\$60,000	\$84,485	\$70,000	\$140,000	\$100,000	\$78,000	\$0	\$0

Sanitary Sewer												
	Original Total	Int est to 1-12	2005 - 2014	2015	2016	2017	2018	2019	2020	Planned 2021	Budget 2022	Balance
30th Street Util Imp	-\$1,537,545	-\$134,000	\$969,000	\$100,000	\$165,000	\$150,000	\$200,000	\$87,545				\$0
Total	-\$1,537,545	-\$134,000	\$969,000	\$100,000	\$165,000	\$150,000	\$200,000	\$87,545	\$0	\$0	\$0	\$0

W&A												
	Original Total	Int est to 1-12	2005 - 2014	2015	2016	2017	2018	2019	2020	Planned 2021	Budget 2022	Balance
One way Pair	-\$612,666	-\$34,371	\$237,000	\$0	\$40,000	\$100,000	\$100,000	\$100,000	\$70,037	\$100,000	\$200,000	\$0
30th Street	-\$477,154	-\$26,768							\$29,963			-\$173,959
Total	-\$1,089,820	-\$61,139	\$237,000	\$0	\$40,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$200,000	-173,959

CITY OF ST. MICHAEL

2022 BUDGET

ENTERPRISE FUNDS

FUND:

WATER FUND

601

Water Fund was instituted in 1999, with Joint Water Board's divestment of local distribution lines

- NOTES:
- √ Revenue for contributed assets offset assets for new water lines and should not be counted as cash to be spent.
 - √ The Water Fund pays for a portion of the 2012A and 2014A Bonds. At the end of 2021, total outstanding debt principal for the Water Fund is \$508,034.
 - √ Year end reconciliation differences with Veolia is reflected in refunds/reimbursements if it is a credit due to the City and in overage reimbursement if it is an additional expense. In 2019 it was a credit reflected in revenue and in 2020 it was an overage shown as an expense.
 - √ Trunk Connection Fees were collected for Heartland Dental, Rachel Contracting, Fieldstone Passage I and II, Lakeshore Preserve II, Vista Pointe and minor subdivisions in 2019. In 2020, trunk connection fees were collected for Connex Apartments, Creekside II, Alleluia Lutheran Church, I-94 Business Park, Legacy Bay Farms and minor subdivisions. In 2021, fees were collected for Fieldstone Passage 3, Town Center North 2, Legacy Bay Farms 2, Creekside West, Vista Pointe 2, Lakeshore Preserve 3, Anton Village and Foxtail Meadows.
 - √ Public Works wages charged to this fund (43127) vary depending on the number of water main breaks.
 - √ Supplies (43127-00200) fluctuates as water meters are purchased and used.
 - √ Professional services (43127) includes the contract with Veolia for managing water lines. The contract increased 2% from 2019 to 2020. In 2020 the increase was 7%. A 5% increase has been budgeted for 2022.
 - √ In 2019, there was a large watermain break on Lincoln Drive. This is reflected in repairs/maintenance (43127-400).
 - √ Transfers out go to Fund 450 Capital Projects for the water portion of the One Way Pair and 30th Street. See Utility Fund Payments to Capital Project Fund 450 worksheet.
 - √ Fund Balance differs greatly in enterprise funds from cash balance due to the asseting of water, sewer and storm system lines. A separate cash balance has been prepared for reference.

			Estimated	Projected
FUND BALANCE	2019	2020	2021	2022
Beginning Balance	5,322,360	5,850,000	7,469,827	9,208,184
Revenues	1,543,112	2,572,122	2,743,720	1,320,650
Expenditures	(1,015,472)	(952,295)	(1,005,363)	(1,343,559)
Ending Balance	5,850,000	7,469,827	9,208,184	9,185,275
CASH BALANCE	1,161,320	1,637,891	2,313,770	2,437,880

FUND:

WATER FUND

601

Continued

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
36200-36210	Interest Earnings	22,346	16,221	10,000	15,000	15,000
36200-36215	Market Adjustment	24,810	12,435	0	0	0
	Investment Earnings	47,156	28,656	10,000	15,000	15,000
37100-36100	Special Assessments	97	170	75	580	500
37100-36102	Penalties & Interest	0	32	0	0	0
37100-37050	Refunds/Reimb.	90,936	1,378	1,000	1,126	1,000
37100-37110	Water Meter	62,777	108,588	20,000	90,000	32,000
37100-37115	Water Pressure Valves	11,000	7,500	5,000	7,500	5,000
37100-37120	Water Dist. Revenue	555,481	671,834	550,000	675,000	600,000
37100-37125	Water Dist Repair	1,091	104	500	14	150
37150-37150	Water Connections	11,800	22,500	7,500	20,000	12,000
37150-37151	Water Avail. Charges	91,502	186,986	45,000	140,000	90,000
37150-37225	Trunk connection fees	192,192	163,941	25,000	544,500	65,000
	Charges for Service	1,016,876	1,163,033	654,075	1,478,720	805,650
39000-39200	Transfers In	0	0	0	0	0
39200-39204	Contributed Assets	479,080	1,380,433	300,000	1,250,000	500,000
	TOTAL REVENUES	1,543,112	2,572,122	964,075	2,743,720	1,320,650

FUND:

WATER FUND

601

Continued

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
EXPENDITURES						
41520-00301	Auditing Expenses	3,000	3,000	3,000	3,000	3,000
41900-00300	Professional Services	0	0	500	500	500
41900-00439	Credit card fees	6,643	7,344	9,000	9,600	12,000
	General Government	6,643	7,344	9,500	10,100	12,500
43000-00101	Engineer Wages	7,567	8,021	7,593	7,744	8,270
43000-00121	Engineer PERA	542	554	569	581	620
43000-00122	Engineer FICA	487	526	581	592	633
43000-00126	Accrued Leave	176	(167)	250	225	250
43000-00131	Engineer Medical	704	783	657	610	657
43000-00133	Engineer Dental	45	47	52	48	52
43000-00134	Engineer Life Ins.	3	3	3	3	3
43000-00136	Engineer LTD	32	34	23	23	23
43000-00151	Eng Work Comp	27	31	36	36	42
	Engineering	9,583	9,832	9,764	9,862	10,550
43127-00101	Wages	8,173	4,042	7,000	10,000	8,500
43127-00102	Overtime	1,433	0	1,200	5,500	5,000
43127-00121	PERA	720	303	615	1,165	1,013
43127-00122	FICA	675	283	627	1,186	1,033
43127-00131	Health Insurance	1,445	642	1,200	2,200	2,000
43127-00133	Dental Insurance	78	36	75	110	100
43127-00200	Operating Supplies	62,105	78,824	40,000	65,250	65,500
43127-00300	Professional Services	2,050	1,224	5,000	5,000	5,000
43127-00310	Contract Services	463,764	473,764	497,452	481,680	505,764
43127-00361	Liability Insurance	90	94	100	95	100
43127-00362	Property Insurance	222	227	235	232	240
43127-00400	Repairs	116,211	2,526	7,500	30,000	25,000
43127-00420	Depreciation Expense	223,223	243,892	260,000	265,000	285,000
43127-00500	CSAH 19 Project	0	0	0	0	200,000
43127-00812	Overage Reimb.	0	11,701	15,000	0	0
	Water Line Maintenance	880,189	817,558	836,004	867,418	1,104,250
47000-00610	Interest Expense	15,893	14,413	14,833	14,833	13,109
47000-00620	Bond costs/Agent Fees	164	148	200	150	150
	Debt Service Costs	16,057	14,561	15,033	14,983	13,259
49360-00720	Transfers	100,000	100,000	100,000	100,000	200,000
	TOTAL EXPENSES	1,015,472	952,295	973,301	1,005,363	1,343,559

WATER SYSTEM FUND 601
CASH BUDGET
2022

	2019	2020	Estimated 2021	Budget 2022
Beginning Cash Balance	1,085,085	1,161,320	1,637,891	2,313,770
Additions	941,549	1,196,811	1,493,720	820,650
Subtractions	(865,314)	(720,240)	(817,841)	(1,136,651)
Ending Cash Balance	1,161,320	1,637,891	2,313,770	1,997,769

ACCT	DESC	2019	2020	Estimated 2021	Budget 2022
Increases to Cash					
non-budget	Accounts Receivable	6,237	0	0	0
non-budget	Sp Assessment Rec	(60)	(488)	0	0
non-budget	Due from Other Governmt	(67,194)	56,307	0	0
non-budget	Prepaid Items	(12)	(6)	0	0
non-budget	Water Meter Inventory	(61,454)	(50,691)	0	0
36200-36210	Interest Earnings	22,346	16,221	15,000	15,000
36200-36215	Market Adjustment	24,810	12,435	0	0
37100-36100	Special Assessments	97	170	580	500
37100-36102	Penalties & Interest	0	32	0	0
37100-37050	Refunds/Reimbursements	90,936	1,378	1,126	1,000
37100-37110	Water Meter	62,777	108,588	90,000	32,000
37100-37115	Wtr Pressure Reduction	11,000	7,500	7,500	5,000
37100-37120	Water Distribution	555,481	671,834	675,000	600,000
37100-37125	Distribution Repairs	1,091	104	14	150
37150-37150	Water Connections	11,800	22,500	20,000	12,000
37150-37151	Water Availability	91,502	186,986	140,000	90,000
37150-37152	Town Center Connections	192,192	0	0	0
37150-37153	Hwy 241 Connections	0	0	0	0
37150-37225	Trunk Connection Fees	0	163,941	544,500	65,000
		941,549	1,196,811	1,493,720	820,650

WATER SYSTEM FUND 601
CASH BUDGET - CONTINUED
2022

ACCT	DESC	2019	2020	Estimated 2021	Budget 2022
Deductions from Cash					
non-budget	Accounts Payable	(59,491)	(58,387)	0	0
non-budget	Accrued Wages	120	88	0	0
non-budget	Bonds Payments	89,680	68,177	77,478	78,092
non-budget	Capital Assets	40,659	0	0	200,000
41520-00301	Audit Expense	3,000	3,000	3,000	3,000
41900-00300	Professional Services	0	0	500	500
41900-00439	Credit card fees	6,643	7,344	9,600	12,000
43000	Engineer Wages	9,583	9,824	9,862	10,550
43127-00101	PW Wages	8,173	4,042	10,000	8,500
43127-00102	PW Overtime	1,433	0	5,500	5,000
43127-00121	PERA	720	303	1,165	1,013
43127-00122	FICA	675	293	1,186	1,033
43127-00131	Medical Insurance	1,444	642	2,200	2,000
43127-00133	Dental Insurance	78	36	110	100
43127-00200	Water System Supplies	62,105	78,824	65,250	65,500
43127-00300	Professional Services	2,050	1,224	5,000	5,000
43352-00310	Veolia Contract	463,764	473,764	481,680	505,764
43127-00361	Liability Insurance	90	94	95	100
43127-00362	Property Insurance	222	227	232	240
43127-00400	Repairs/Maintenance	116,210	2,526	30,000	25,000
43127-00812	Overage Reimbursements	0	11,701	0	0
47000-00610	Interest on Bond	15,893	14,413	14,833	13,109
non-budget	Accrued Interest	1,085	943	0	0
non-budget	amortize bond premium	1,014	1,014	0	0
47000-00620	Agent Fees	164	148	150	150
49360-00700	Transfers Out	100,000	100,000	100,000	200,000
		865,314	720,240	817,841	1,136,651

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- ✎ Contributed assets offset capital assets & should not be considered cash to be spent
- ✎ Sewer rates increase each year at the CCI rate.
- ✎ Each year, the contract with Veolia is reconciled to actual expenditures. If there is a credit due to the City, it is reflected in Refunds/Reimbursements. If the City owes more, it is reflected in expenses as Plant Overage.
- ✎ Trunk connection fees were paid by Heartland Dental, Rachel Contracing, Fieldstone Passage I and II, Lakeshore Preserve II, Vista Pointe and minor subdivisions in 2019. In 2020, connection fees were collected for Connex Apartments, Creekside II, Alleluia Lutheran Church and minor subdivisions. In 2021, trunk connection fees were paid by Fieldstone 3, Town Center North 2, Creekside West, Vista Pointe 2, Lakeshore Preserve 3, Anton Village, and Foxtail Meadows.
- ✎ In 2017, the Sewer Fund transferred \$600,000 to the General Fund to aid in financing a lawsuit settlement. The General Fund transferred \$120,000 back to the Sewer Fund in 2018 - 2020. It is anticipated to have this transfer recur in 2021 and 2022.
- ✎ 5% of the City Administrator/Public Works Director wages are charged to the Sewer Fund.
- ✎ The City contracts with Veolia to run the waste water treatment facility. The contract increased 3.8% in 2019, decreased 1% in 2020 and increased 1.5% in 2021. A 5% increase is budgeted for 2022.
- ✎ Grinder pumps are now aging and need to be replaced.
- ✎ Sewer plant professional services increased as consultants were hired to improve the facility's electrical system.
- ✎ The wastewater treatment facility (WWTF) is now 20 years old and needs to be updated and expanded. It is expected to get a state grant for a small portion of this project. The remainder will be paid by cash balance and bond proceeds. Since this will be an asset, the expenses are not reflected in this budget. It is reflected in the cash budget.
- ✎ The vactor truck is approaching 20 years and needs more repairs (43126-00400).
- ✎ Transfer Out in 2019 was to repay the Capital Projects Fund 450 for the sewer portion of 30th Street improvements.
- ✎ The Sewer Funds pays for portions of the 2012A and 2014A bonds. At the end of 2021, the Sewer Fund is responsible for \$2,277,312 in debt principal.
- ✎ Principal bond payments are recorded as a liability and therefore are not reflected in the revenue/expenditure budget. A cash budget has been prepared for reference.
- ✎ For further information, see the Cash Budget and Utiltiy Fund Payments to Capital Projects worksheet.

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FUND:

SEWER ENTERPRISE FUND

602

CONTINUED

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	19,345,528	21,818,081	25,723,079	30,223,875
Revenues	4,487,537	5,870,452	6,583,905	5,690,050
Expenditures	(2,014,984)	(1,965,454)	(2,083,109)	(2,202,189)
Ending Balance	21,818,081	25,723,079	30,223,875	33,711,736
CASH BALANCE	4,743,081	6,758,456	9,536,150	2,825,694

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
33400-33400	State Grants	0	0	0	0	5,000
36200-36210	Interest Earnings	76,389	65,161	45,000	60,000	60,000
36200-36215	Market Adjustment	84,811	49,949	0	0	0
	Interest Earnings	161,200	115,110	45,000	60,000	60,000
37000-34501	Administrative Fees	1,500	1,500	1,500	1,500	1,500
37000-37050	Refunds/Reimbursemt	85,303	48,762	1,000	1,126	1,000
	Misc Revenue	86,803	50,262	2,500	2,626	2,500
37200-36100	Special Assessments	1,624	1,701	75	2,543	1,800
37200-37200	Sewer Sales	1,452,962	1,834,852	1,475,000	1,850,000	1,850,000
37200-37210	Hanover Lift Stations	125,975	128,945	130,000	135,640	138,000
37200-37212	Legacy Lift Station	3,000	3,000	3,000	3,000	3,000
37200-37220	Lakes Area Supplmt.	14,245	14,788	14,250	14,500	14,750
37200-37225	Grinder Pump Fees	26,693	28,063	27,500	29,500	31,000
37200-37226	Grinder O & M	5,849	6,009	5,700	6,000	6,000
37200-37227	Rockford GrinderPump	25,835	24,928	26,000	25,000	25,000
37200-37230	Rockford Sewer	31,337	35,684	31,500	35,000	36,000
37200-37231	Rockford O & M	6,129	6,232	6,000	6,250	6,250
37200-37240	Sewer Connect. Insp.	12,100	22,700	5,000	17,500	10,000
37200-37245	Leachate Disp Fees	115,845	98,401	85,000	95,000	97,500
37200-37246	JPWB Sludge	9,336	0	0	0	0
37200-37248	Vactor Jetting Rental	7,325	3,250	5,000	3,250	3,250
	Charges for service	1,838,255	2,208,553	1,814,025	2,223,183	2,222,550
37250-37250	Hanover Connections	79,721	97,493	20,000	200,000	30,000
37250-37251	Sewer Avail. Charges	622,919	1,120,829	250,000	825,000	250,000
37250-37255	Trunk Connections	337,331	266,782	40,000	1,153,096	50,000
37250-37256	Southwest Trunk Fees	1,135	0	0	0	0
37250-37258	Rockford Connection	14,790	7,474	0	0	0
	Connection Fees	1,055,896	1,492,578	310,000	2,178,096	330,000

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FUND: SEWER ENTERPRISE FUND		602		CONTINUED		
ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
39000-39200	Transfers In	120,000	120,000	120,000	120,000	120,000
39100-39101	Sale of Assets	0	0	0	0	0
39200-39204	Contributed Assets	1,225,383	1,883,949	250,000	2,000,000	450,000
39300-39300	Bond Proceeds	0	0	0	0	2,500,000
TOTAL REVENUES		4,487,537	5,870,452	2,541,525	6,583,905	5,690,050

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
EXPENDITURES						
41520-00301	Auditing Expenses	5,000	5,000	5,000	5,000	5,000
41600-00304	Legal Services	10,260	6,214	10,000	5,000	5,000
41900-00300	Professional services	0	1,201	2,000	1,500	1,500
41900-00430	Miscellaneous	57	0	0	0	0
41900-00439	Credit card fees	13,082	14,462	17,000	16,000	17,500
	General Gov't	13,139	15,663	19,000	17,500	19,000
43000-00101	Engineer Wages	7,567	8,021	7,593	7,744	8,270
43000-00121	Engineer PERA	542	555	570	581	620
43000-00122	Engineer FICA	487	526	581	592	633
43000-00126	Accrued Leave	176	(167)	250	225	250
43000-00131	Engineer Medical	704	783	657	610	657
43000-00133	Engineer Dental	45	47	52	48	52
43000-00134	Engineer Life Ins.	3	3	3	3	3
43000-00136	Engineer LTD	32	34	23	23	23
43000-00151	Work Comp	27	31	25	36	42
43000-00303	Engineering Fees	825	600	1,000	1,000	1,000
	Engineering	10,408	10,433	10,754	10,862	11,550
43126-00221	Parts for Jet-Vac	310	3,822	4,000	4,000	4,250
43126-00222	Tires	1,171	0	1,000	1,200	1,200
43126-00400	Equip Repairs	648	1,192	750	10,000	10,000
	Equipment	2,129	5,014	5,750	15,200	15,450

Continued on next page

FUND:

SEWER ENTERPRISE FUND

602

CONTINUED

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
EXPENDITURES						
43252-00100	FT Employee	1,076	4,930	5,000	2,500	5,000
43252-00200	San Swr Repair Supply	0	2,063	5,000	5,000	5,000
43252-00220	Grinder Pump Material	86,356	36,683	50,000	50,000	55,000
43252-00300	San Swr Prof Serv	2,207	2,047	5,000	5,000	5,000
43252-00321	Phone service	0	1,009	450	1,100	1,200
43252-00361	Liability insurance	9,845	10,020	10,625	10,058	10,665
43252-00362	Property insurance	9,340	9,383	9,665	9,480	9,765
43252-00363	Vehicle insurance	1,537	1,490	1,540	1,505	1,550
43252-00381	Electric Service	21,856	26,201	25,000	30,000	36,000
43252-00400	San Sewer Repairs	45,875	2,500	35,000	35,000	35,000
	San Swr Maint	178,092	96,326	147,280	149,643	164,180
43256-00101	WWTF wages	14,999	57,683	25,000	29,400	30,000
43256-00102	WWTF Overtime	401	868	3,000	1,000	1,000
43256-00121	WWTF PERA	1,155	4,458	2,100	2,280	2,325
43256-00122	WWTF FICA	1,074	4,136	2,142	2,326	2,372
43256-00131	WWTF medical ins.	2,287	10,592	3,000	6,000	6,250
43256-00133	WWTF dental ins.	130	593	200	300	315
43256-00200	Sewer Plant Materials	24,742	80,740	75,000	75,000	80,000
43256-00300	Sewer Treatmnt Plant	22,067	32,594	30,000	30,000	30,000
43256-00303	Engineer Fees	0	0	5,000	5,000	25,000
43256-00310	Contracted services	800,082	789,512	828,988	801,600	841,680
43256-00362	Property insurance	1,027	1,234	1,275	1,321	1,360
43256-00381	Electric service	112,362	145,676	130,000	165,000	175,000
43256-00383	Gas utilities	7,708	7,608	15,000	8,000	8,500
43256-00400	Sewer Plant Repairs	77,928	19,053	70,000	50,000	50,000
43256-00415	Plant Equip Rental	3,838	10,802	10,000	10,000	10,000
43256-00420	Depreciation	552,110	580,717	600,000	610,000	640,000
43256-00430	Miscellaneous	129	96	130	130	130
43256-00433	Dues/Subscriptions	11,107	11,363	13,500	12,000	13,500
43256-00812	Treatment Plant Over	0	0	0	0	0
	Treatment Plant	1,633,146	1,757,725	1,814,335	1,809,357	1,917,432
47000-00610	Bond Interest	74,591	68,913	70,223	70,223	64,377
47000-00620	Fiscal Agent Fees	674	166	675	324	200
	Debt Fees	75,265	69,079	70,898	70,547	64,577
49360-00700	Operating Transfers	87,545	0	0	0	0
	TOTAL EXPENSES	2,014,984	1,965,454	2,083,017	2,083,109	2,202,189

SEWER SYSTEM FUND 602
CASH BUDGET
2022

		2019	2020	Estimated 2021	Budget 2022
Beginning Cash Balance		3,500,606	4,743,081	6,758,456	9,536,150
Additions		3,243,943	3,919,327	4,583,905	5,240,050
Subtractions		(2,001,468)	(1,903,952)	(1,806,211)	(11,950,506)
Ending Cash Balance		4,743,081	6,758,456	9,536,150	2,825,694
Increases to Cash				Estimated	Budget
ACCT	DESC	2019	2020	2021	2022
non-budget	Accounts Receivable	(3,375)	(8,170)	0	0
non-budget	Special Assessment Rec	1,053	(490)	0	0
non-budget	Due from Other Governmt	(15,375)	(58,412)	0	0
non-budget	Prepaid Items	(514)	(104)	0	0
33400-33400	State Grant	0	0	0	5,000
36200-36210	Interest Earnings	76,389	65,161	60,000	60,000
36200-36215	Market Adjustment	84,811	49,949	0	0
37000-34501	Admin Fees	1,500	1,500	1,500	1,500
37000-37050	Refunds/reimbursements	85,303	48,762	1,126	1,000
37100-36100	Special Assessments	1,624	1,701	2,543	1,800
37200-37200	Sewer Sales	1,452,962	1,834,852	1,850,000	1,850,000
37200-37210	Hanover Lift Stations	125,975	128,945	135,640	138,000
37200-37212	Legacy Lift Station	3,000	3,000	3,000	3,000
37200-37220	Lakes Area Supplement	14,245	14,788	14,500	14,750
37200-37225	Grinder Pump Fees	26,693	28,063	29,500	31,000
37200-37226	Grinder O & M	5,849	6,009	6,000	6,000
37200-37227	Rockford Grinder	25,835	24,928	25,000	25,000
37200-37230	Rockford Sewer Sales	31,337	35,684	35,000	36,000
37200-37231	Rockford O & M	6,129	6,232	6,250	6,250
37200-37232	Rockford SAC	0	0	0	0
37200-37240	Sewer Inspection	12,100	22,700	17,500	10,000
37200-37245	Leachate Disposal	115,845	98,401	95,000	97,500
37200-37246	JPWB Sludge	9,336	0	0	0
37200-37248	Vactor Jetting Rental	7,325	3,250	3,250	3,250
37200-37250	Hanover Connections	79,721	97,493	200,000	30,000
37250-37251	Sewer Availability Charge	622,919	1,120,829	825,000	250,000
37250-37255	Trunk Connection Fees	337,331	266,782	1,153,096	50,000
37250-37256	SW Sewer Trunk Fee	1,135	0	0	0
37250-37258	Rockford Connections	14,790	7,474	0	0
39000-39200	Transfer In	120,000	120,000	120,000	120,000
39300-39310	Bond Proceeds	0	0	0	2,500,000
		3,243,943	3,919,327	4,583,905	5,240,050

SEWER SYSTEM FUND 602
2020 CASH BUDGET - CONTINUED

Deductions from Cash				Estimated	Budget
ACCT	DESC	2019	2020	2021	2022
non-budget	Accounts Payable	28,997	(55,554)	0	0
non-budget	Accrued Wages	119	89	0	0
non-budget	Bond Payments	414,116	416,598	233,102	238,317
non-budget	FA paid by Sewer fund *	83,192	149,504	100,000	10,150,000
41520-00301	Audit Expense	5,000	5,000	5,000	5,000
41600-00304	Legal Services	10,260	6,214	5,000	5,000
41900-00300	Professional Services	0	1,201	1,500	1,500
41900-00439	Credit card fees	13,082	14,462	16,000	17,500
43000	Engineer Wages	9,583	9,832	9,862	10,550
43000-0303	Engineer Fees	825	600	1,000	1,000
43126-00221	Equipment Parts	310	3,822	4,000	4,250
43126-00222	Equipment Tires	1,171	0	1,200	1,200
43126-00400	Equipment Repairs	648	1,192	10,000	10,000
43252	San Sewer Wages	1,076	4,930	2,500	5,000
43252-00200	San Sewer Supplies	0	2,063	5,000	5,000
43252-00220	Grinder Pump materials	86,356	36,683	50,000	55,000
43252-00300	San Sewer Prof. Services	2,207	2,047	5,000	5,000
43252-00321	Phone (Lakeshore lift st)	0	1,009	1,100	1,200
43252-00361	Liability insurance	9,845	10,020	10,058	10,665
43252-00362	Property Insurance	9,340	9,383	9,480	9,765
43252-00363	Vehicle Insurance	1,537	1,491	1,505	1,550
43252-00381	Electric Service	21,856	26,201	30,000	36,000
43252-00400	San Sewer Repairs/Maint	45,875	2,500	35,000	35,000
43256	Sewer plant wages	20,045	78,330	41,306	42,262
43256-00200	Sewer Plant Supplies	24,742	80,740	75,000	80,000
43256-00300	Professional Services	22,067	32,594	30,000	30,000
43256-00303	Engineering Fees	0	0	5,000	25,000
43256-00310	Veolia Contract	800,082	789,512	801,600	841,680
43256-00362	Property Insurance	1,027	1,234	1,321	1,360
43256-00381	Electric Service	112,362	145,676	165,000	175,000
43256-00383	Gas service	7,708	7,608	8,000	8,500
43256-00400	Repairs/Maintenance	77,928	19,053	50,000	50,000
43256-00415	Plant Equip Rental	3,838	10,802	10,000	10,000
43256-00430	Miscellaneous	129	96	130	130
43256-00433	Dues & Subscriptions	11,107	11,363	12,000	13,500
47000-00610	Interest on Bond	74,591	68,913	70,223	64,377
non-budget	Accrued Interest	3,776	4,236	0	0
non-budget	amortize bond premium	8,452	4,342	0	0
47000-00620	Fiscal Agent Fees	674	166	324	200
49360-00700	Transfers Out	87,545	0	0	0
		2,001,468	1,903,952	1,806,211	11,950,506

* There will be a major WWTF expansion. A revenue bond will be issued in 2022 in the amount of \$2.5 million. Expenditures will be \$10.12 million in 2022.

2022 BUDGET

CITY OF ST. MICHAEL

ENTERPRISE FUNDS

FUND: **STORM SEWER FUND** **604**

The Storm Sewer Fund was instituted in 2004. It is funded by a monthly storm water utility fee as follows:

\$2.00	residential
\$4.00	commercial up to 1 acre
\$8.00	commercial 2 - 5 acres
\$12.00	commercial over 5 acres, industrial, institutional

The following are the budget highlights:

- ✎ Trunk connections were paid in 2019 for Heartland Dental, Rachel Contracting business office, Fieldstone Passage I and II, Lakeshore Preserve II, Vista Pointe and minor subdivisions. In 2020, trunk connections were received for Connex Apartments, Creekside Estates II, Alleluia Lutheran Church, Legacy Bay Farms, I-94 Business Park, and minor subdivisions. In 2021, fees were collected for Fieldstone Passage 3, Town Center North 2, Legacy Bay 2, Creekside West, Vista Pointe 2, Lakeshore Preserve 3, Anton Village and Foxtail Meadows.
- ✎ Contributed capital are storm sewer lines/ponds that are paid for by capital project funds or put in by developers. The revenue is offset by an asset and should not be considered cash to be spent.
- ✎ Starting in 2021, 5% of the City Engineer's wage is charged to this fund.
- ✎ Professional services include items such as arbitrage monitoring on bonds and updating GIS mapping.
- ✎ Maintenance charges are for 30th Street drainage ditch maintenance.
- ✎ The Lake Wilhelm project installed an outlet in the lake to prevent flooding. Testing of Lake Wilhelm and Gonz Lake continues.
- ✎ Transfers out (49360) for capital projects go to the Capital Projects Fund 450. After 2021, these obligations will be fulfilled. See the Utility Fund Payments worksheet for more detail.
- ✎ The 2012A and 2014A Bonds are structured so payments are made by the Water, Sewer, Storm Water and a debt service fund. Bond payments in the Water, Sewer and Storm Water funds are set up as liabilities so payments are not reflected in the revenue/expenditure budget. At the end of 2021, The Storm System Fund has \$ 187,871 in outstanding debt principal.
- ✎ See separate cash budget for further reference. Also see Utility Fund Payments to Capital Projects Funds 450 worksheet.

			Estimated 2021	Projected 2022
FUND BALANCE	2019	2020		
Beginning Balance	6,864,018	7,886,042	10,424,275	13,638,718
Revenues	1,446,407	2,932,716	3,646,920	689,200
Expenditures	(424,383)	(394,483)	(432,477)	(354,190)
Ending Balance	7,886,042	10,424,275	13,638,718	13,973,728
CASH BALANCE	651,097	614,989	2,068,994	2,641,526

FUND:

STORM WATER UTILITY

604

CONTINUED

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
34000-34110	Storm Water Fees	152,163	154,072	150,000	155,000	155,000
36000-36100	Special Assessments	730	1,749	1,500	1,270	1,200
36000-36102	Penalties on Asmts	13	28	0	0	0
36200-36210	Interest Earnings	8,189	11,630	2,000	10,000	8,000
36200-36215	Market Adjustment	9,092	8,915	0	0	0
37000-37255	Trunk Connections	571,656	506,534	25,000	1,480,650	25,000
39200-39204	Contributed Capital	704,564	2,249,788	200,000	2,000,000	500,000
TOTAL REVENUES		1,446,407	2,932,716	378,500	3,646,920	689,200

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
EXPENDITURES						
41900-00439	Credit card fees	1,696	1,875	2,100	2,000	2,200
43000-00101	City Engineer wage	-	-	5,451	5,560	5,908
43000-00121	City Engineer PERA	-	-	409	417	443
43000-00122	City Engineer FICA	-	-	417	425	452
43000-00126	Accrued Leave	-	-	200	100	100
43000-00131	Medical Insurance	-	-	968	908	984
43000-00133	Dental Insurance	-	-	52	49	51
43000-00134	Life Insurance	-	-	3	3	4
43000-00136	LTD	-	-	27	27	32
43000-00151	Workers Comp	-	-	30	22	25
43150-00200	Storm Drain Supplies	0	162	250	175	200
43150-00300	Storm Prof. Serv.	31,772	23,254	12,500	24,500	25,000
43150-00303	Engineering Services	7,075	3,568	8,000	7,500	8,000
43150-00400	Maintenance	10,713	16,790	0	35,000	10,000
43150-00420	Depreciation	208,109	235,977	250,000	262,000	285,000
43150-00430	Misc (MPCA permit)	0	0	500	200	200
43150-00433	Dues & Subscriptions	2,183	2,180	2,300	2,250	2,300
43191-00300	Lake Wilhem project	16,810	5,087	10,000	7,500	8,000
47000-00610	Interest Expense	5,975	5,532	5,781	5,781	5,231
47000-00620	Fiscal Agent Fees	50	58	50	60	60
49360-00700	One Way Pair (450)	65,000	80,000	78,000	78,000	0
49360-00700	CSAH 19 widening	75,000	20,000	0	0	0
TOTAL EXPENSES		424,383	394,483	377,038	432,477	354,190

STORM SYSTEM FUND 604
CASH BUDGET
2022

	2019	2020	Estimated 2021	Budget 2022
Beginning Cash Balance	322,899	651,097	614,989	2,068,994
Additions	739,726	682,911	1,646,920	189,200
Subtractions	(411,528)	(719,019)	(192,915)	(91,668)
Ending Cash Balance	651,097	614,989	2,068,994	2,166,526

ACCT	DESC	2019	2020	Estimated 2021	Budget 2022
Increases to Cash					
non-budget	Special Assessment Rec	(866)	218	0	0
non-budget	Due from Other Gov't	(1,251)	(149)	0	0
non-budget	Prepaid items	0	(86)	0	0
34000-34110	Storm Water Fees	152,163	154,072	155,000	155,000
36000-36100	Special Assessments	730	1,749	1,270	1,200
36000-36102	Penalties & Interest	13	28	0	0
36200-36210	Interest Earnings	8,189	11,630	10,000	8,000
36200-36215	Market Adjustment	9,092	8,915	0	0
37000-37255	Trunk Connections	571,656	506,534	1,480,650	25,000
		739,726	682,911	1,646,920	189,200

Deductions from Cash

non-budget	Accounts Payable	69,315	12,201	0	0
non-budget	Bond Principal	18,556	22,158	22,438	22,478
non-budget	capital assets	106,719	467,722	0	0
41900	Credit card fees	1,696	1,696	2,000	2,200
43000	City Engineer	0	0	7,511	7,999
43150-00200	Supplies & Materials	0	0	175	200
43150-00300	Professional Services	31,772	31,772	24,500	25,000
43150-00303	Engineering Services	7,075	7,075	7,500	8,000
43150-00400	Maintenance	10,713	10,713	35,000	10,000
43150-00430	Misc (permit)	0	0	200	200
43150-00433	Dues & subscriptions	2,183	2,183	2,250	2,300
43191	Lake Wilhelm outlet	16,810	16,810	7,500	8,000
47000-00610	Interest on Bond	5,975	5,975	5,781	5,231
47000-00620	Agent Fees	50	50	60	60
non-budget	Accrued Interest on bond	176	176	0	0
non-budget	amortize bond premium	488	488	0	0
49360-00700	Transfers Out	140,000	140,000	78,000	0
		411,528	719,019	192,915	91,668

CITY OF ST. MICHAEL

2022 BUDGET

ENTERPRISE FUNDS

FUND:

RECYCLING FUND

605

The recycling fund started in 2012. All households were given a 65 gallon cart and the option of purchasing or renting a second cart. In 2017, a new program began and homeowners have the option of a 35 gallon, 65 gallon, or 95 gallon cart. See note below for rates.

- Notes:
- The City receives money from the county based on the amount of recycled material collected (recycling incentive).
 - The fee for residents is \$4.00 per month for the 35 gallon cart, \$4.50 for the 65 gallon cart and \$5.00 for the 95 gallon cart.
 - The City has a contract with Advanced Disposal for recycling services. Costs are lower in 2019 due to a credit for overbilling. The contract was renegotiated in 2020 with a substantial increase in costs due to China not taking any more recycled materials. The contracted price will increase each year in June until the contract expires in 2025.
 - More 65 and 95 gallon carts were ordered in 2021.
 - Fund balance differs from cash balance due to any receivables at the end of the year. A separate cash budget has been prepared for reference.

FUND BALANCE	2019	2020	Estimated 2021	Projected 2022
Beginning Balance	22,453	89,108	112,914	117,024
Revenues	282,052	324,174	363,048	363,500
Expenditures	(215,397)	(300,368)	(358,938)	(352,002)
Ending Balance	89,108	112,914	117,024	128,522
CASH BALANCE	59,063	57,183	61,293	72,791

ACCOUNT	DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
REVENUES						
33430	Recycling Incentive	25,647	26,015	25,000	25,000	25,000
34305	Recycling Fee	251,708	293,361	311,100	334,500	335,000
36100	Special Assessments	1,529	2,968	2,500	2,548	2,500
36102	Penalties on Asmts	20	23	0	0	0
36210	Interest Earnings	1,492	1,023	500	1,000	1,000
36215	Market Adjustment	1,656	784	0	0	0
	TOTAL REVENUES	282,052	324,174	339,100	363,048	363,500

EXPENDITURES

41900-00439	Credit card fees	1,988	2,197	2,200	2,400	2,600
43210-00200	Supplies, materials	0	9,917	500	23,000	15,000
43210-00300	Professional services	209,186	282,364	320,000	326,500	327,500
49150-00312	Admin Fee (2%)	4,223	5,890	6,454	7,038	6,902
	TOTAL EXPENSES	215,397	300,368	329,154	358,938	352,002

RECYCLING FUND 605
CASH BUDGET
2022

	2019	2020	Estimated 2021	Budget 2022
Beginning Cash Balance	19,688	59,063	57,183	61,293
Additions	279,114	318,721	363,048	363,500
Subtractions	(239,739)	(320,601)	(358,938)	(352,002)
Ending Cash Balance	59,063	57,183	61,293	72,791

ACCT	DESC	2019	2020	Estimated 2021	Budget 2022
Increases to Cash					
non-budget	Special Assessment Rec	(1,254)	202	0	0
non-budget	Due from Gov't/JPWB	(1,685)	(5,655)	0	0
33430	Recycling Incentive	25,647	26,015	25,000	25,000
34305	Recycling Fees	251,708	293,360	334,500	335,000
36100	Special Assessments	1,550	2,991	2,548	2,500
36200-36210	Interest Earnings	3,148	1,808	1,000	1,000
		279,114	318,721	363,048	363,500

Deductions from Cash					
non-budget	Accounts Payable	502	20,233	0	0
non-budget	IFL payment to F403	23,840	0	0	0
41900-00439	Credit card fees	1,988	2,197	2,400	2,600
43210-00200	Supplies & Materials	0	9,917	23,000	15,000
43150-00300	Professional Services	209,186	282,364	326,500	327,500
49150-00312	Admin Fee	4,223	5,890	7,038	6,902
		239,739	320,601	358,938	352,002